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2 ASHLAND BOARD OF SELECTMEN
3 MEETING MINUTES
4 July 1, 2013
5

6 Call to Order

7 Chairman Stewart called the Ashland Board of Selectmen [Board] meeting
8 to order at 7 PM.
9

10 Roll Call – Members present - Philip Preston, Jeanette I. Stewart, Normand
11 DeWolfe
12

13 Other Present – TA Branscombe, Clerk Tucker, members of the public
14

15 Pledge of Allegiance
16

17 Approvals

- 18 ▪ ***Motion to approve minutes of June 3, 2013 with the***
19 ***following corrections – Page 2 Line 34 change requiring***
20 ***to requesting; Page 3 add to line 24 “with stipulations***
21 ***Chairman Stewart announced” – Preston; second –***
22 ***DeWolfe; vote 3-0***
- 23 ▪ ***Motion to approve minutes of June 12, 2013 – Preston;***
24 ***second – Stewart; vote 3-0***
- 25 ▪ ***Motion to approve minutes of June 19, 2013 – DeWolfe;***
26 ***second – Preston; vote 3-0***
- 27 ▪ ***Motion to approve minutes of June 26, 2013 – Preston;***
28 ***second – DeWolfe; vote 3-0***
- 29 ▪ Signed Manifests – Accounts Payable \$147,540.06
30 Payroll \$13,538.64
31 Welfare \$1254.00
32

33 Old Business – asked town office to prepare a certificate for Bob Hicks
34

35 New Business – Building Inspector/Code Enforcement Applicants – Tom Peters,
36 Eli Badger, James VanValkenburg, Jeff Belyea, Andrew Fitch,
37 Christopher Hunt
38

39 The Board discussed how the selection process would take
40 place – *consensus was that the TA and the Board would*
41 *interview all candidates*
42

43 ***Motion to appoint Duane “Butch” Smith as interim Building***
44 ***Inspector – Stewart; second – Preston; vote 2-0-1 (ND)***
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2 **Ashland Board of Selectmen – Meeting Minutes – July 1, 2013 – Page 2**
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5 Town Administrator's Report

- 6 ▪ Beach opened June 15
- 7 ▪ Bob Hicks resigned as Welfare Director, Building Inspector/code
- 8 Enforcement Officer
- 9 ▪ TA is now interim Welfare Director
- 10 ▪ Electric Department has been working on Route 175; soon to be working
- 11 on North Ashland Road
- 12 ▪ Board accepted FEMA grant for radio equipment for the Water and Sewer
- 13 Department, the Electric Department and Emergency management
- 14 ▪ Summer camp began June 24 with 22 children
- 15 ▪ Overlay [1900 feet] on Hicks Hill has been completed
- 16 ▪ Grinding [1300 feet] at the top of Leavitt Hill has been completed
- 17 ▪ Fire Department Roof contractor has completed the project – a final walk
- 18 through by the Fire Chief and Selectmen will take place soon
- 19 ▪ Police Department had 144 incidents in June; looking for a full time officer
- 20 ▪ Police Car #3 needed a new transmission; looking to replace using the
- 21 CRF and existing budget
- 22 ▪ July 4 preparations are being readied
- 23 ▪ July 7 – concert in Memorial Park – Cable Guys
- 24 ▪ Met with Asst. Superintendent Temperino to discuss Joint Use Agreement
- 25 [HEAL]

26
27 Select Board Items

28 Selectman DeWolfe asked TA Branscombe to review the July 4 events

29
30 Public Comments – None

31
32 Taken by Patricia Tucker

33
34 ***The following non public minutes were taken by Jeanette Stewart*

35
36 ***Motion to enter non public per 91-A:3, II (c) at 7:20 PM – Stewart; second***
37 ***Preston; all in favor***

38
39 ***Others present – Paul Branscombe***

40
41 *Discussed changes in the town office and job descriptions of the three*
42 *staff members*

43
44 ***Motion to exit non public at 8:15 PM – Stewart; second – DeWolfe; vote 3-0***
45 ***in favor.***

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2 **Ashland Board of Selectmen – Meeting Minutes – July 1, 2013 – Page 3**

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5 **Motion to enter non public at 8:16 PM per 91-A:3 II (c) – Stewart; second-**
6 **Preston; vote all in favor**

7
8 *Others present TA Branscombe*

9
10 *Discussed the fact that all decisions need to be made by the selectmen;*
11 *talked about the TA giving all information about Smith Hill Road*
12 *to the selectmen*

13
14 **Motion to exit non public at 8:42 PM – Stewart; second – Preston; vote 3-0.**

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16 Public session reconvened at 8:43 PM.

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19 **Motion to adjourn at 8:50 PM – Stewart; second – DeWolfe; vote 3-0 in**
20 **favor.**

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