

1 ASHLAND BOARD OF SELECTMEN
2 MEETING MINUTES
3 March 2, 2015
4

5 Call to Order

6 Chairman DeWolfe called the Board of Selectmen (Board) meeting to order at 7:00 PM.

7 Roll Call

8 Members present – Jeanette I. Stewart, Fran Newton, Norm DeWolfe, Philip Preston, Steve Felton
9

10 Others Present – TA Paul Branscombe, Clerk Pat Tucker, members of the public
11

12 Pledge of Allegiance was led by Chairman DeWolfe
13

14 Minutes

February 17, 2015

Action – Corrections

16 Page 1 Line 40 – change “did not receive an award” to “was approved but not funded”

17 Page 2 Line 3 – change “TA to make table prioritizing the items” to “TA to make table prioritizing
18 the items and adding actions to items”

19 Page 2 Line 19 – change “make sure archived items are moved” to “make sure all archived items
20 are listed”

21 Page 3 Line 24 – change “Selectman Stewart stated that she was not” to “Selectman Stewart
22 stated that she or Selectman Preston”

23 Page 3 Line 24 – change “would like to be informed” to “the Board should be informed”
24

25 *Motion to approve minutes with corrections – Newton; second – Stewart; vote 5-0*

26
27 February 24, 2015 – *Motion to approve minutes as written – Stewart; second – Felton; vote 5-0 in*
28 *favor*
29

30 Signature File

31
32 2014 Abatement Request for owner of 008-001-002-2 – recommended by Assessor Phil Bodwell

33 Action – *Granted and paperwork signed by the Board*
34

35 2014 Abatement Request for owner of 016-002-002 – recommended by Assessor Phil Bodwell

36 Action – *to have further review by the assessing department*
37

38 Old Business

39
40 Police Department Grant of \$3800 from NH Charitable Foundation – *Motion to accept grant for video equipment –*
41 *Stewart; second – Newton; vote 5-0 in favor*
42

43 AEDC Update – Selectman Felton gave update of AEDC meeting; working on applying for planning grant
44

45 Town Hall Parking Lot – this discussion was in connection with the lack of ability to clean the lot after storms
46 because of the cars from downtown apartments using the lot during the winter; the objective of the Board is to
47 see that the lot is clear of cars so that the lot can be cleared for business; TA Branscombe presented a notice that
48 would be placed on the cars asking that they be moved by 7AM following a storm

49 Action – the Board approved the use of the form with minor corrections; add issue of “Town Hall Parking
50 Ordinance” to current use log
51
52

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4 Ashland Properties/Mill – Owner Scott Heath has potential renter for the property; this renter would like the town
5 to pay for insurance and securing the building; no decisions were made; potential tenant met with the Planning
6 Board and was told that he must go through the site plan process; it was noted that LRPC has no money for
7 cleanup; TA Branscombe mentioned that a Phase I Assessment can be done at no cost to the town but in order to
8 go forward the town must have the owners approval to get into the building

9 Action – to set up conference call with Attorney Mitchell regarding liability etc.

10
11 New Business

12
13 Ashland Garden Club-Flag Island Project – Sue MacLeod introduced proposal for refurbishing this area

14 Action- Board gave permission and blessing to move forward completing state paperwork and working
15 with PWD Paquette

16
17 Upcoming CIP Meeting – March 18 – David Toth – will be mandatory for department head to attend; reviewing
18 action for the upcoming year

19
20 Copier Lease Proposals – TA presented cost comparison for the leasing of a colored copier

21
22 Action – following discussion *motion to accept proposal from Office Systems of VT for 60 month lease at*
23 *\$360.36 month – Newton; second – Felton; vote 5-0 in favor*

24
25 Election Coverage – Felton 8-10; DeWolfe 10-2; Preston 2-6; all at end of day

26
27 Scenic Byways Meeting March 4 – Selectman DeWolfe is Ashland’s rep and will attend

28
29 Snowmobiling in Ashland – Chief Randall informed the Board that he is working with Don Stoppe of the Squam
30 Trailbusters in order to make the snowmobile travel through Ashland comply with the law.

31
32 NH Humane Society Contract – TA Branscombe asked permission to sign this contract on behalf of the town

33 Action – Board gave permission

34
35 Town Administrator’s Report

- 36
- 37 • Auditors finished work last week
 - 38 • PWD Paquette and LRPC Transportation Advisory Committee representative Eli Badger met with TA
39 Branscombe to review and nominate projects that Ashland may qualify for; this must be finalized by and
40 sent to LRPC by March 20 and will be presented to the BOS on March 16.
 - 41 • Met with UNH Cooperative Extension Community and Economic Development specialist Geoff Sewake
42 and will be meeting with the AEDC on a date to be determined.
 - 43 • Signed Atlas Fireworks contract – sent along with \$11,000 check
 - 44 • Prioritized 2015 objectives for BOS review
 - 45 • Obtained copy of Scribner Library insurance policy as directed
 - 46 • NHDES sent letter to town reprimanding us for not applying for permit for Moo Corners Bridge repair; no
47 further action will be taken by the state
 - 48 • Contacted John Deere Credit looking for the maintenance memorandum; was told that there is no such
49 document and that normal maintenance as referred to in the Operator’s manual is what is needed – town
50 mechanic’s log is on record
 - 51 • Department Head meeting will be scheduled next week in order to talk about GIS overlays
 - 52 • Current Issue Log was updated

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- Police Department – department had 164 calls; continues with training; interviewing candidates for Lt. Marren replacement; Crown Vic had repairs costing over \$1300; Chief toured schools in area to better understand layout
- Fire Department – 35 calls; maintenance made on vehicles; EMT class finishing
- Public Works Department – plowing and hauling sand
- Parks and Recreation – Vacation Day camp had 11 participants; March 20 next Kid’s Night out
- Weekly payouts – Payroll/payroll taxes \$22540.75; Accounts payable \$90452.41; Welfare \$0
- Treasurers balance \$1,099,032

Follow up on TA Report –
Need to add action items to TA 2015 objectives
Moo Corners Bridge – David Ruell noted that on old map this road went to Route 3
Put review of “Policies” in ongoing on current issue log
Add Land Use Review Committee to current issue log
Need to add review of suggestions from Utility Partners for PWD

Selectboard Items

Selectman DeWolfe mentioned that he has been invited to be on committee regarding AES being a finalist for “School of the Year” and to talk with Ms. Avery’s class about town government. Felton and Newton stated that they were also invited to be on the committee.

Public Comments

Kathleen DeWolfe asked when letter from state NHDES regarding the Moo Corners was received; noted that the Conservation Commission copy was put in their box last week

Sandra Coleman expressed concern about the town paying for the repair of Moo Corners Bridge – she stated that she had been shredding documents she had when she was a member of the board of selectmen and she did not see that this bridge was listed on the list from the state; it was noted that the bridge had history as being taken care of by the town

Sandra Coleman asked when Feb 17 meeting had been changed from work session to regular meeting – noted that the agenda posted showed that it included “public comments”

Pat Tucker – expressed concern that several times this evening the governing body was referred to as “Board of Select”; this town governing body is the Board of Selectmen

Motion to enter non public per RSA 91-A:3 II c at 8:58 PM – Stewart; second – Felton; Roll Call – Preston – yes; Stewart – yes; Felton – yes; Newton – yes; DeWolfe – yes

Minutes taken by Patricia Tucker

Attached minutes of non public taken by Normand DeWolfe

Public meeting adjourned at 9:33 PM.