

1 ASHLAND BOARD OF SELECTMEN
2 MEETING MINUTES
3 April 6, 2015

4
5 Call to Order

6 Chairman DeWolfe called the Board of Selectmen (Board) meeting to order at 7:00 PM.

7 Roll Call

8 Members present – Leigh Sharps, Fran Newton, Norm DeWolfe, Steve Felton

9 Absent with notice – Philip Preston

10
11 Others Present – TA Paul Branscombe, Clerk Pat Tucker, members of the public

12
13 Pledge of Allegiance was led by Chairman DeWolfe

14
15 Approval of Minutes – March 2, 2015

16 **Motion to approve as written – Felton; second – Newton; vote 4-0 in favor**

17 Approval of Minutes – March 16, 2015

18 Correction to Page 1 Line 47 – TAP should be TAC; insert “from other towns” after proposals

19 **Motion to approve as corrected – Newton; second – Felton; vote 4-0 in favor**

20
21 Signature File

22 Abatements – reviewed and signed

23 Action to grant for 018-004-017 with refund of \$834.04

24 Action to grant for 016-002-002 with refund of \$1367.90

25 Action to grant for 012-006-001 with refund of \$880.08

26 Action to deny for 012-005-002

27 Action to deny for 022-001-001

28 Action to deny for 011-003-012

29 Federal Surplus Program – signed agreement

30 Exemption for Certain Disabled Servicemen – signed exemption

31
32
33
34 Old Business

35 Town Administrator Update

36 2015 Budget

37 01-4196-10-483 – line over awaiting reimbursement from utility department

38 01-4220-10-625 – line over awaiting should have been \$56 not \$50

39 Ashland Properties

40 TA wrote to prospected renter and has not heard back

41 **Action – TA will do a site visit to see if there is unauthorized activity**

42
43 Covered Bridge Insurance

44 No Char to be applied to roof next week [depending on weather]; DES stated that no
45 permit was needed for this job

46 Employment Opportunities

47 Interviews being done for Building Inspector/Code Enforcement

48 Health Insurance Comparisons

49 TA is working on this project; awaiting more information from contacts

50 User Fees

51 Information still being gathered

52 Town Beach Sand Replenishment

2
3 PBN will only allow 10 cubic yards if approved; form to allow more is \$200 for the
4 application and .20 per square foot of sand placed over and above the 10 cubic yards;
5 according to Director Gleich the permit fee would be approximately \$1742; following
6 discussion –
7

8 **Motion to file permit to replenish sand on the beach – Sharps; second – Newton; vote**
9 **4-0**

10
11 Ordinance Reviews

12 **Ordinances will be send to legal for review**

13 Mini Loader

14 PWD Paquette reviewed the specs for the Mini Loader to be purchased as a result of the
15 2015 passing of the warrant article; with these specs there is only one dealer that can
16 provide this mini loader; the skid steer will be traded in; discussion followed

17 **Action – PWD Paquette is to contact all dealers in the area that have this unit for a**
18 **price quote**

19 Brownfields Assessment Access Agreement

20
21 Receipt of Police Grant – **Motion to receive the \$3800 grant money from the NH Charitable**
22 **Trust for the Police Department – Newton; second – Felton; vote 4-0**

23
24 New Business

25 Planning Board Assistance

26 Cheryl Cox reported on the number of calls the PB Chairman has had during the first quarter

27 Main Street Beautification

28 Sherrie Downing reported that the Garden Club is not going to plant flowers on the trash
29 receptacles; she will hold a meeting at her shop Highlites on 4/15 at 5:30 PM to brainstorm ideas
30 for making this project happen

31 Police Vehicle Purchase and outfitting

32 Chief Randall asked the Board to release the \$30,000 CRF money so that the town can purchase
33 a cruiser this year; outfitting the unit will be a challenge by using equipment from the Crown Vic
34 and other on hand items – discussion followed

35 **Action – Chief Randall was asked to gather more information about the cost to outfit and what**
36 **can be used from on hand items**

37 **Action – TA Branscombe was asked to get more information regarding the lack of Board**
38 **authority to transfer funds to outfit the unit**

39 Primex CAP Agreements for Property and Liability and Workers Compensation

40 TA Branscombe presented an agreement from our insurance carrier Primex that needed approval
41 in order to set a cap on the cost of the coverage for the next three years; the Board suggested
42 looking into other carriers; Rick Alpers will be at the 4/20 meeting and this agreement will be
43 discussed further

44 Planning Board and CIP Re-appointment

45 **Motion to reappoint Susan MacLeod to the Planning Board**

46 Board/Commission Vacancies

47 CIP, Planning Board, Conservation Commission, Zoning, AEDC

48 Trash Hauling

49 Following review of two quotes from haulers, **Action was to go with Casella**

50 Citizen Complaint

51 No action taken on the complaint

52 **Action to have PWD keep an eye on the road in question**

2
3
4 Welfare Director and Assistant Review

5 Chairman DeWolfe announced that Suzi McCormack had submitted a letter of resignation
6 following a meeting with her, she withdrew the letter

7 **Action to advertise for assistant welfare director; to be interviewed by TA**

8
9 Town Administrator Report

10 Flag Island sidewalk project to begin at end of the month

11 Some asbestos tiles were found in town hall; estimate for removal is being addressed

12 Weatherproofing is done; accepting the rebate check requires a public hearing which will be on
13 4/20/15

14 PWD continues to work on sanding, salting, plowing; patching pot holes; posting of roads;

15 Hauling scrap metal and various other activities

16 Park and Recreation – averaging 11 children per day; last Kids Night Out will be 4/17; summer

17 Camp registrations being accepted

18 Fire Department – 33 calls; training continues

19 Police Department – 132 calls; department personal training; working on problem with dog

20 Owners not cleaning up after them

21 Manifests – Payroll/Payroll Taxes - \$9965.12; Accounts Payable \$151,240.56; Welfare \$0

22
23 Select board Items

24 Current Issue Log – need to work on Town Hall Parking Lot issue

25 New Flags – Chairman DeWolfe spoke about the need to get new banners for the poles in town;

26 Sponsored banner and bracket would be approximately \$110; Chairman DeWolfe would be

27 Willing to seek out contributors

28 TAC Meeting – David Toth gave feedback from the last TAC meeting

29 CIP Update – David Toth reported that they had met with Department Heads

30 AEDC Update – Steve Felton stated that there are now three subcommittees [GIS Steering, Marketing,
31 Identifying available space];

32 State Transportation Meeting – Fran Newton reported that it was concerned mostly with future NH needs

33
34 Public Comments

35 Kathleen DeWolfe researched and expresses concerns about the NO Char process; TA Branscombe read

36 The email that was sent to her with the response from DES

37 Sherrie Downing – asked who had reported the issues with Moo Corners Bridge

38 Sandra Coleman – reported about the signage for the “Bump” on North Ashland Road

39 Pat Tucker – reminded everyone that dog licenses were due by April 30 and the everyone should have

40 A 9 1 1 number on their building

41
42
43 Taken by Patricia Tucker

44
45
46 Board entered non public

47
48
49
50 Non Public minutes attached – taken by Chairman DeWolfe

51
52
53

2
3

4 At 10:44 PM motion to exit non-public – DeWolfe; second Felton; vote 4-0

5 ***Action – motion to approve the hiring of William R. Ulwick with effective date to be agreed – Newton;***
6 ***second – Felton; vote 4-0 in favor***

7
8
9

10 At 10:58 PM motion to exit non-public – DeWolfe; second – Sharps; vote 4-0

11 ***Action – motion not to give any step increases to union employees – Felton; second – Newton; vote 4-0***
12 ***in favor***

13
14
15
16
17

18 ***There being no further business the Chairman declared the meeting adjourned at 11:00 PM.***

19
20
21

Taken by TA Paul Branscombe