

**ASHLAND BOARD OF SELECTMEN MEETING  
MONDAY, MAY 4, 2015  
ELEMENTARY SCHOOL LIBRARY**

**MINUTES**

Chairman DeWolfe called the meeting to order at 6:32 PM with a roll call. Leigh Sharps, Fran Newton, Phil Preston, Norm DeWolfe, present. Steve Felton arrived at 6:34 PM.

Others Present: Pat Crowell and Patsy Tucker.

**NON-PUBLIC Pursuant to RSA 91-A:3, 11(c)**

Newton motioned to enter into Non-Public Session at 6:32 PM. Preston seconded. All in favor. Patsy Tucker, Tax Collector, explained that deeding is May 21, 2015. The tax lien is 2013 for 2012 taxes. She discussed the properties that are up for deeding. Selectmen signed the deed waivers. Newton motioned to go out of Non Public at 6:53 PM. Sharps seconded. All in favor.

Chairman DeWolfe called the meeting to order at 7:00 PM with a roll call. Phil Preston, Fran Newton, Norm DeWolfe, Leigh Sharps, Steve Felton present.

Others Present: Pat Crowell, Patsy Tucker, and members of the Public.

**PLEDGE OF ALLEGIANCE**

**APPROVALS**

**Minutes of April 6, April 13 & April 20**

**April 6, 2015** – Newton moved to approve with correction removing Jeanette Stewart and changing to Leigh Sharps. Felton seconded. Preston was absent and abstained. 4-0-1

**April 13, 2015** – Newton moved to approve as written. Felton seconded. Preston was absent and abstained. 4-0-1

**April 20, 2015** – The Chairman asked that the Public Hearing minutes and the regular meeting minutes be on separate pages. Felton said that he would like more information from the meeting with Rick Alpers in the minutes. He would like included the qualification process to become a PRIME member, and information on the Library insurance and beneficiaries, and the training programs that PRIMEX offers. Preston moved to approve with corrections. Felton seconded. Sharps was absent and abstained. 4-0-1

**Signature File**

The Chairman asked why the Board needed to re-sign form 155B. Tucker explained that it was originally submitted by legal, but it lacked some information. The form needed to be re-submitted.

The Board signed appointments. The Chairman read a letter from Dan Stack that stated that he didn't want to be on the Conservation Commission but still would like to be on PRLAC. Susan MacLeod re-appointed to the Economic Development Committee.

## **OLD BUSINESS**

**BOS Representation to Boards, Committees, & Commissions** – The Chairman read the list of Boards, Committees, & Commissions that the Board would send a representative to:

150<sup>th</sup> Committee – no representative at this time

Conservation Commission – Leigh Sharps

Electric – Norm DeWolfe

Emergency Management – Fran Newton

HEAL – Fran Newton

Housing Standards – Fran Newton

Library Trustees, Norm DeWolfe

Memorial Park – Steve Felton

School Board – Fran Newton

Water & Sewer – Fran Newton

ZBA – Leigh Sharps

Non-town committees: 4<sup>th</sup> of July – Norm DeWolfe, Historical Society – Leigh Sharps, Community Council, AARA

**Beach**– Jim Gleich spoke. He said that the beach will be open from June 13<sup>th</sup> until August 16<sup>th</sup> this year. The season ends at that time because lifeguards go back to school. Gleich said that he would like to change the gatekeeper's hours to 11 AM to 5 PM instead of until 6 PM. The fees will stay the same this year. After a discussion regarding at what age you become a senior, it was decided that it should be 62 years of age and will be able to get a senior pass which is zero dollars. Day passes can be purchased at the beach and season passes will be available at the town office. Gleich said that the permit for the sand will be discussed at the Conservation Commission meeting on the 13<sup>th</sup> of May. Felton asked about the dredging. Gleich replied that DES will need to do a site visit. Newton asked about the paddleboats. Gleich would like to have corporate sponsorships for the boats at \$600 to \$700 each. He will revisit the idea and check with PRIMEX regarding liability. The Chairman asked about swimming lessons. Gleich said that we would have to have WSI's (Water Safety Instructors) to have lessons. Discussion continued regarding groups from other towns coming to the beach. Gleich explained that Holderness buys a pass and other groups pay for their counselors.

**Summer Camp** – Gleich explained that general registration is the latter part of May until the first two weeks in June. He has some who have signed up already. The summer camp is advertised at the post office, the town office, and at the school. It was suggested that he check with the AARA to advertise on their web page. He will also work with the school to get the message out. Camp is six weeks long and he doesn't have the budget for a longer camp. Our camp offers arts & crafts, kitchen skills, games, sports activities, and the beach. We offer an 8 – 1 camper/counselor ratio. The season is from June 29 to August 7.

**PD vehicle purchase & outfitting** – Chief Randall talked about the numbers. Most of the money will come out of the Capital Reserve and he has worked with his budget so that only about \$695 will come out of his equipment line. He will finish outfitting the cruiser next budget year. He said that the cruiser is in and just needs an answer to tell Irwin Motors. After some discussion, the Selectmen had reservations. The Chairman asked for opinions from the Board. Felton asked if the purchase could wait until next year. The Chief said that vehicle rotation is important. Preston asked if all the money in the CRF will be used. He said that the town voted and there wasn't 60% of the vote in favor. Newton is sympathetic but doesn't want to have just an administrative car. Sharps agrees with

Newton, but is bothered that the car was ordered before the vote. Felton said that the town voted and CRF will be depleted. He's just not comfortable. The Chairman moved to allow only \$30,450 for purchasing and adequately outfitting the vehicle. Preston seconded. Felton is opposed. In favor 4-1. The Chief will have to make a decision.

**PWD-Road projects 2015** – Tim Paquette said that the list of road projects he gave to the Selectmen are in no particular order. There were three on his list which are: River St from Route 3 to Thompson Street, Winter Street sidewalks, and Thompson Street. River Street, 3000 feet, is shim and overlay only. Water & Sewer Dept. has been contacted. Will get bids. Paquette explained that shimming is making the road even making it ready for the overlay. Paquette explained where on Winter Street will need to be fixed. This project would be done at the same time as the River Street project. Thompson Street – this would be 800' past the entrance to M Latulippe's garage and we would be paying only for the materials only. This would be grinding, paving, and fixing one culvert. When we get numbers in then we will know what can be done. M Latulippe will do the base coat and wait a year and Town will do the top coat. Paquette explained that Thompson Street would not be a total reconstruct. Thompson Street is on the top of the list and needs to be a combined Water/Sewer and Town project. Paquette was asked if the Winter Street sidewalks were more critical than Main St. Winter Street could be included in the next grant. The Board said that they would prefer the sidewalks on Main Street to School Street done.

## **NEW BUSINESS**

**Parking in Town: Mechanic St. lot/Town Hall/Legion Parking** – Regarding the parking at the Town Hall, consensus was that there should not be any overnight parking. Preston said that it wouldn't be fair if we didn't offer parking. The rest of the Board said that it should be the same as Mechanic Street, which would be November 1<sup>st</sup> thru May 1<sup>st</sup>. Would have to put up signs. The Police Department would oversee the parking. Felton motioned that no overnight parking be allowed at the Town Office from November 1<sup>st</sup> to May 1<sup>st</sup> between the hours of 1am and 5am. Newton seconded. Preston opposed. Vote: 4-1

**Legion Parking** – The Town owns the land where the American Legion building is located. The Dupuis Cross Post #15 has a 99-year lease with the Town and pays \$1.00 per year for the exclusive use of the parking lot. If the Legion closes, the lease will terminate. The Chairman asked about the liability insurance for the parking lot. It is stated in the lease that insurance is mandatory. The town needs to have a copy of it. The Chairman asked Pat Crowell to ask Paul to check with legal about the lease.

## **SELECTBOARD ITEMS**

The Chairman attended the Teacher Appreciation at the school this afternoon. He reported that Ashland Elementary received the School of Excellence award. It received the same award in 2007.

Newton reported that the HEAL garden has received a \$5000 grant. This Saturday is the kick-off meeting.

The Chairman mentioned that the 4<sup>th</sup> of July Committee could like one of the Selectmen to judge the floats in the parade. Steve Felton volunteered.

**Review Current Issue Log** – Felton had several questions regarding the issues on the log. Several issues need to be archived. Pat will give the list to Mr. Branscombe. They are:

Town Ordinances/Policies – Need update  
Scott Heath – Next steps. What about the barrels at the property? DES will take care of this.  
GIS mapping – Sub-committee has been created  
Weatherization at Town Hall – Archive  
EDA Funding – Next steps? Next meeting of AEDC will be May 26<sup>th</sup>  
New Office Copier – Archive  
Utility Partners – Next meeting follow-up  
Flag Island project – Next steps?  
221 Thompson St – Archive  
Covered Bridge – Waiting for Certificate. Archive  
User Fees – Still working on it  
PRIMEX visit to BOS – Steps needed to become PRIME should be identified  
Ashland Job Opportunities – Archive  
Beach Sand Replenishment – Next step?  
Campsite contract – Will need to discuss this at the next work session, need precise language from Legal  
Asbestos in Town Hall – Status?  
Booster Club inspection – Status?

**Banners** –The Chairman said this has been a pet project of his. To date he has sold 43 banners after only one week. He will have a sample within the next day or two. The Covered Bridge banners will be interspersed with the new banners, which will hopefully be up by Memorial Day.

**Heritage Commission Update** – Sharps said that she has five individuals that are interested, but would like more. She will go to the next meeting of the Historical Society.

**Report from Joint Loss Management Committee** – Preston reported that the committee met on the 30<sup>th</sup> of April. Several topics were discussed. There is a step missing on the fire escape at the Town Hall, and the fence at the ball park needs to be replaced. Paquette said that Freudenberg has been contacted and are working to replace it. Preston mentioned that the committee will be inspecting the town beach and the buildings at the beach on June 3.

**Spending** – The Chairman asked what the department heads and what the Town Administrator can spend without Selectboard approval. Chief Randall said that he can spend up to \$750 and the TA can spend up to \$1500. The Chairman feels that if the budget line is going to be overspent then you would need to get Selectmen approval. What is going to be done about the Building Inspector's computer? Maybe he should be using one of the laptops that was donated.

## **PUBLIC COMMENTS**

Sandra Coleman asked what time this meeting was posted for? The Chairman told her 6:30 PM. She also asked for clarification about the beach regarding residents and taxpayer's. The Chairman explained.

There being no other business, Newton moved to adjourn at 9:34 PM. Sharps seconded. All in favor.

Respectfully submitted,

Patricia Crowell

5-7-15