

**ASHLAND BOARD OF SELECTMEN MEETING  
MONDAY, AUGUST 3, 2015  
ELEMENTARY SCHOOL LIBRARY**

**MINUTES**

Chairman DeWolfe called the meeting to order at 7:01 PM with a roll call. Steve Felton, Leigh Sharps, Fran Newton, Normand DeWolfe.

Others Present: Pat Crowell

**APPROVALS**

Minutes of July 6, 2015 – Newton moved to approve as written. Sharps seconded. All in favor.

Minutes of July 20, 2015 – Newton moved to approve as written. DeWolfe seconded. All in favor.

Minutes of July 22, 2015 – Felton moved to approve as written. Newton seconded. All in favor.

Minutes of July 28, 2015 – Newton moved to approve as written. Sharps seconded. All in favor.

Minutes of July 29, 2015 – Newton moved to approve with corrections. DeWolfe seconded. All in favor.

**Current Issue Log/Priority Table**

The last update to the log was July 20, 2015. Pat Crowell will update the log in the interim. Several issues were brought up which will need to be updated in the log. Sharps will be in the office tomorrow and will call about the asbestos tiles. She will also ask Chief Heath about the step on the fire escape that needs to be fixed. The fence repair at Freudenberg still needs to be done. Newton mentioned that the Brownfields report has been received for Ashland Properties.

**Town Administrator Search**

The Chairman reported that we have received 13 resumes. Three have been interviewed, and two more will be interviewed this week. He stated that one Selectman each week will be in the office on Tuesday morning from 9 to 11. Sharps will be in the office tomorrow, Newton next week, and DeWolfe on 8/18.

**Parking in Ashland**

The Chairman said that the Board will continue to look at different areas.

**2015 Road Projects**

The Chairman asked Tim Paquette what projects he would like accomplished this year. Paquette said that he has money that needs to be spent before the end of the year out of the Highway Block Grant. He would like to do River Street to Thompson Street. He will need to get RFP's from three contractors. Felton asked about Thompson Street. Paquette said that the project would have to be engineered and bonded. Discussion followed regarding Mike Latulippe and what he agreed to do. Our obligation would be materials only. Paquette said that there is enough money in the CIP and the budget to do the overlay on River Street and the engineering for Thompson Street. Felton will work with Paquette and Badger to get the RFP's for the engineering done. All agreed that the engineering

for Thompson Street, the overlay for River Street, and the material for Latulippe's part of Thompson Street will be done this year.

**RFP's for Audit and Legal** - The Board will work on this at the next worksession.

**Ordinance Action #2** – Will be reviewed at the next worksession.

**Beach sand replenishment** – Received a letter from DES. They will not grant the permit until some issues are cleared up. The Chairman said that they will need to work with the Conservation Commission. DeWolfe and Newton will work on it. They need to respond no later than September 26<sup>th</sup>.

## **NEW BUSINESS**

### **Park & Rec Director**

The Chairman asked Katie Maher and Mark Liebert if they would like to comment. Mr. Liebert explained that the job needs to be split into a Director and an after school/summer camp counselor. The Board looked at the job description for the Director. Newton moved to adopt the job description. Felton seconded. All in favor. It was also decided to post the job on our website and on the NHMA's website also. Ms. Maher said that she would like to put it on Craigslist. The Board assured the audience that there would be an after school program starting on August 31<sup>st</sup>, the first day of school. A job description for afterschool and camp counselors will need to be worked on. On a different note, The Chairman announced that Katie Maher would be the chair for the Heritage Commission.

**HealthTrust summit meeting** – The meeting is on Tuesday, September 29<sup>th</sup> in Manchester. Newton will respond with one person attending.

**PRIMEX** seminar on September 15<sup>th</sup> regarding CDL drivers Best Practices. This had been forwarded to Paquette to see if anyone there is interested.

**Budget Committee mid-year review** – The Chairman said that Brenda Paquette, the finance officer, needs to be there.

There being no other business, **Newton moved to go into Non-Public Pursuant to RSA 91-A:3,II (a) at 8:00 PM.** Sharps seconded. All in favor 4-0 **Roll Call Vote:** DeWolfe, yes: Felton, yes: Newton, yes: Sharps, yes. Police Chief Tony Randall also present. Discussed setting up more interviews for the Town Administrator position. Newton moved to leave non-public session at 8:12 PM and return to public session. Sharps seconded. All in favor. 4-0

There being no further business, Newton moved to adjourn at 8:12 PM. Sharps seconded. All in favor 4-0.

Respectfully Submitted,

Patricia Crowell  
8-4-15