

**ASHLAND BOARD OF SELECTMEN WORKSESSION
MONDAY, SEPTEMBER 21, 2015
ELEMENTARY SCHOOL LIBRARY**

MINUTES

Chairman DeWolfe called the meeting to order at 6:30 PM with a roll call. Phil Preston, Fran Newton, Leigh Sharps, Steve Felton, Norm DeWolfe.

Others Present: Town Administrator Heather Thibodeau and Pat Crowell

The Chairman introduced the new Town Administrator, Heather Thibodeau. She explained where she had worked before and said that she was excited to get to know the job and the people.

Michelle Roberts from Cyberfern Technologies gave a presentation about her company and what GIS mapping is. She talked about the tax map digitization project that she is working on and said that it will be completed by the end of the year.

OLD BUSINESS

Current Issue Log – review with Town Administrator – The Board explained the purpose of the Current Issue Log. Some issues were updated and some were archived.

Budgeting Update – The next meeting is Thursday at 7:30 AM. The Police Department and Public Works will submit their budgets on September 30.

RFP Update – The Board has been working on RFP's for Legal and Auditing. Letters have been sent on 9-10-15 to law offices. Still working on the RFP for Auditing.

BOS letter – parking on right of way – Felton has written a letter to the people that have been parking in the right of way. He will email it to the Town Administrator for her signature.

Thompson Street update – Tim Paquette explained that the work that been done on Thompson Street is just a band aid measure.

Smith Hill Road – Paquette said he has done some investigating. He says that it is a much larger project. A 24" pipe is needed and larger catch basins. Will need to be engineered.

River Street Paving – The paving on River Street will begin October 14, 2015.

Permit Response to DES for Beach replenishment – The response has been hand delivered to Concord. Newton thanked Tony Randall for his help.

Whitten Woods update – Sharps said that only about \$25000 more is needed. There will be a reception at the Tri County Cap building on School Street on October 1, 2015 from 5 to 6:30PM for anyone that has made a donation.

NEW BUSINESS

Meet and Greet – There will be a “meet and greet” for business owners at River Edge Marina on September 22, from 6 – 7:30 PM. Light refreshments will be served.

New After School Director – The new director is De De Connor.

Financial Review – The Chairman handed out the updated spread sheets outlining the revenues and expenditures. He said that the trend is good, and will hopefully continue.

SELECTBOARD ITEMS – None

Town Administrator Thibodeau brought some issues to the board:

- Tim Paquette explained that the 2009 Mack truck went to the repair shop for routine maintenance. They found some problems and the estimate to repair the truck will be about \$11000. Lee Huckins is not a certified Mack mechanic. Preston moved to spend the estimated amount of the repair, \$11183. Felton seconded. All in favor. Paquette will get purchase order from the office.
- Thibodeau sent the letter to the state for the 80/20 funding for Highland Street. A similar road in another town will be a five year wait.
- She said that the employees would like to have a luncheon at the Booster Club from 12 to 2PM on October 8, 2015.
- Mike LaValle would like to be on the next Selectmen’s agenda for October 5th.

The Chairman asked the Board about changing the start time on future meetings. All agreed that future meetings will start at 6:30 PM.

There being no further business, Preston moved to adjourn at 7:58 PM. Sharps seconded. All in favor 5-0.

Respectfully Submitted,

Patricia Crowell
9-23-15