

**ASHLAND BOARD OF SELECTMEN MINUTES**  
**MONDAY, AUGUST 1, 2016**  
**ASHLAND FIRE STATION**  
**6:30 PM**

Vice-Chairman Newton called the meeting to order at 6:30 PM with a roll call. Steve Felton, Harold Lamos, Leigh Sharps, Fran Newton, present

Others Present: Pat Crowell

Newton introduced Charlie Smith, the new Town Administrator. He will be starting on August 15<sup>th</sup>. He gave the Board his signed contract.

The Board signed the items in the Signature File. Felton moved to approve the Violation form. Sharps seconded. All in favor. The Board initialized the Investment Policy, sign a letter to saying that Arnold Graton did built the covered bridge in Ashland, and authorized return of a fees from a Building Permit. The Board signed the contract from the Humane Society. They also signed the Payroll and Accounts Payable manifest and check registers.

**MINUTES**

July 5 –Sharps moved to approve as written, Lamos seconded. All in favor.

July 13 – Felton moved to approve as corrected. Sharps seconded. All in favor.

July 18 – Felton moved to approve as written. Lamos seconded. All in favor.

July 20 – Felton moved to approve as written. Sharps seconded. All in favor.

July 27 – Lamos moved to approve as written. Sharps seconded. All in favor.

**OLD BUSINESS**

**Current Issue Log** – Some discussion and updating.

**Building, Electric, Plumbing Inspector fees & Applications** – Fees need a public hearing. The Board can have a joint meeting with the Planning Board. Sue MacLeod, Planning Board Chair, said that she would like to see a disclaimer on the Sign Permit. She said that the Planning Board will further discuss the issue on Wednesday night at their meeting. The Board will approve at their next meeting.

**TAP Grant Application** – The application is due September 2<sup>nd</sup>. The Chairman said that she sent the application to Tim Paquette and Mardean Badger to look over. The scope is larger this time. The committee will meet at the Town Office Wednesday at 5:30 pm. The grant is awarded in early December.

**Electric Department Site Plan** – The Board reviewed the site plan. After discussing what still needs to be done, the Board will send a letter to the Electric Department stating that.

**HR Update** – Received a proposal from Spectrum. Thibodeau will work with the new Town Administrator.

## **NEW BUSINESS**

**Dept. Head Reports** – The Vice-Chairman said that she has received the reports and thanked the dept. heads.

**Camera Surveillance around town** – Newton said that there has been vandalism around town. She would like to find out what the cost would be and where should cameras be placed. She asked the Police Chief and he said that Advanced Lock & Key would be the company to talk to. He recommends getting a good camera. Paquette said that he had gotten a quote to set up surveillance at the Transfer Station which was \$3500.

**Budget Committee Update** – Lamos reported that the mid-year reviews are in progress. Newton has consulted with NOBIS about what can be expected and got a breakdown of costs.

**Welfare Monthly Report Form** – The Board has received a template from another town. Felton moved to approve template. Sharps seconded. All in favor. The Board will ask the Welfare Director to start using it in September.

**Electric Department Response** – The Electric Department is requesting a detailed agenda to include points of the letter of July 13<sup>th</sup>. Felton will draft a new request for a meeting and will ask for a written response.

**ATAC Recommendations** – For North Ashland Road speed limit signs and delineator posts would be best. The Police Chief said that they Police Department has not responded to a lot of road related accidents. The Public Works Director said that chevrons would be better. The DPW will review the road and let the Board know at their next meeting how many would be needed.

**Financial Update** – The Finance Officer has duplicated the reports that Norm DeWolfe prepared. Most of the account lines are on target for the year, except certain lines in the Park & Recreation budget. The Board said that since the number of children in the programs has increased, there will be off setting income.

**CCS Update** – Will ask Mike to come to next worksession.

**Special Events Form** – Put on Hold until the new town administrator starts.

## **SELECTBOARD ITEMS**

The Board sealed the minutes from a Non-Public Session and signed the envelope. These will be placed in the vault.

Since a new Town Administrator has been hired, there is no further reason for Wednesday meetings.

Felton will set the agenda for the next meeting in Newton's absence.

Felton will call Melanson and Heath and get some information on a financial/forensic audit.

Felton asked the Road Agent to communicate what needs to be done regarding his road plans and what the priorities are.

Sharps said that all the meetings at the PRLAC are regarding Northern Pass. They are waiting for answers about more specific tree cutting locations.

Sharps asked about the "rumble strips" proposed along Route 3. Paquette said that he has spoken to the DOT and they are installing them from Canada to Massachusetts. The DOT will sit down with the communities affected.

**PUBLIC COMMENTS**

Tim Paquette reported to the Board that Mike Latulippe has offered his grader on a temporary basis so that the Town can use it when needed. The Board will write a letter to Mr. Latulippe thanking him.

Police Chief Randall showed the invoice to the Board for the radio in the new cruiser. He would like the Board to release \$3158.17 from the Capital Reserves. Lamos motioned to release \$3158.17 from Capital Reserves. Sharps seconded. All in favor.

Paquette said that some of his older radios can be traded in so that he can get more.

Sandra Coleman, Electric Commissioner, said that she is upset regarding communication between the Board of Selectmen and the Electric Department.

**Sharps moved to go into Non-Public Pursuant to RSA 91-A:3,II (a) at 8:00 PM.** Felton seconded. All in favor 4-0 **Roll Call Vote:** Lamos, yes; Sharps, yes; Felton, yes, Newton, yes.

Respectfully Submitted,

Pat Crowell  
8-4-16