

ASHLAND BOARD OF SELECTMEN WORK SESSION MINUTES
MONDAY August 15, 2016
ASHLAND FIRE STATION
6:30 PM

Vice-Chairman Newton called the meeting to order at 6:30 PM with a roll call. Steve Felton, Fran Newton, Harold Lamos, Leigh Sharps, present.

Others Present: Pat Crowell

Newton asked the public to observe a moment of silence in honor of Normand DeWolfe who passed away recently.

With the passing of the Chairman, the Board needed to reorganize. Sharps moved to elect Fran Newton to Chairperson. Lamos seconded. All in favor. Sharps moved to elect Felton to Vice-Chairperson. Newton seconded. All in favor.

Mike Lavelle, Certified Computer Solutions, explained that there are two types of email accounts. With Microsoft Exchange you can share information and calendar items. It is \$10/month. The other type is a POP account, which is what we have now and is \$3/month. TA Smith will check with Notchnet and the Board will discuss at their next meeting. The Board asked Lavelle about Adobe software. He said that what we need is the version that will store information in “slash A” configuration. TA Smith will contact Notchnet.

Signature File: The Board signed the Accounts Payable and Payroll manifests and the different items in the file.

OLD BUSINESS

Electric Dept. response to issues with the proposed new building. – Chairman Newton explained that there are issues pending with the site plan and drainage. She said that Lee Nichols said that he had spoken with Tim Paquette and that Paquette said that all was fine. Paquette said that he had spoken with Nichols, but there are was no agreement. Nichols needs to speak with the contractors. Sandra Coleman said that the building has been purchased and that the building will go up the end of August. After a brief discussion, Coleman said that all the questions that the Board had have been addressed and there is no workable solution. She said that drainage has been taken care of and that all their plans will go ahead.

Current Issue Log – The Board went through all the items on the log so that TA Smith could come up to speed.

NEW BUSINESS

Booster Club Alarm System – The Chairman asked Steve Heath to speak to this issue. He said that a low voltage system had been started when the former Park & Rec Director was here. Advanced Lock and Alarm has agreed to honor the price they gave last year. The Fire Department will monitor the alarm. The cost is about \$4600. The Board talked about taking the

money out of Capital Reserves. Lamos moved to approve the expenditure. Felton seconded. All in favor.

TAP Grant – Newton will revise the letter from two years ago. The Grant is \$400,000 and is an 80/20 match. The voters will have the final say in March. This will need a public hearing.

Water/Sewer Grant Award – The Water/Sewer Department has been awarded a \$250,000 grant from Northern Borders. Will need public hearing to accept which can be done before the regular meeting on September 6th.

Cemetery Trustee – Received letter from Kyle Bert who is interested in being a Trustee. Sharps moved to appoint Kyle Bert to Cemetery Trustee. Lamos seconded. All in favor.

Border Walk – Sue MacLeod will host the participants because they have been delayed. Originally Newton was going to host them but she will be out of town.

Tony Randall – The Police Department has a new hire. Some discussion about the contract that he will sign. Chief Randall said that he is fine with the existing contract. The Board said to move forward with the contract that we have.

Building Permit application forms & fee structure – Planning Board will need to research.

SELECTBOARD ITEMS

The Board would like to honor Normand DeWolfe and suggested having a Volunteer Legacy Day. Kathleen DeWolfe was in the audience and the Board asked what day would be special to him. She said that July 30th was their anniversary. The Board decided that July 30th would be Normand DeWolfe Volunteer Legacy Day.

Lamos had several questions that the Budget Committee was concerned about
Phone in town – TA Smith will research
Heal Grant – Newton explained the fund received and expended.
Town Clerk/Tax Collector Deputy Salary
Town Trustees – Capital Reserves (David Ruell has sent letter)

Lamos also had a question regarding the grader that Mike Latullippe has said that the Public Works Department can use when needed. Lamos thought that PRIMEX should be contacted. TA Smith will do that.

Sharps moved to go into Non-Public Pursuant to RSA 91-A:3,II (a) at 7:24 PM. Lamos seconded. All in favor 4-0 **Roll Call Vote:** Lamos, yes; Sharps, yes; Felton, yes; Newton, yes.

Respectfully Submitted,

Pat Crowell
8-17-16