

**ASHLAND BOARD OF SELECTMEN MINUTES  
WEDNESDAY AUGUST 24, 2016  
ASHLAND FIRE STATION  
8:00 AM**

Present: Steve Felton, Fran Newton, Leigh Sharps and Harold Lamos.  
Also Present: Fire Chief Steve Heath, Katie Maher.

Opened 8:09 with Pledge of Allegiance

Fire Chief Steve Heath explained the alarm system at the Booster Club which needs updating. Some fire alarms are not letting signals out of phones. Town can pay \$20 a month to Fairpoint to add Booster phones; Heath will come back to board after receiving final price and chill one back to the board about the connections.

Lamos moved and Felton seconded motion to move \$25,000 from Capital Reserve to fire department budget. There are no alarms at town hall except on the police side which has surveillance cameras. Will get estimate for an alarm system at a town hall.

Decided to put PDF acrobat software on administrative assistant's computer.

Discussed replacing the Board Chair's position after his passing. Will let the public know via web-site etc. that they will accept letters of interest and intend to name a new person by next work session Aug. 26.

New cemetery trustee needs to be sworn in.

Board will sign letter of support for recent TAP grant.

Assured budget committee they would make sure they have forms and information needed for their meetings. Budget Committee needs folder in town hall. Budget Committee will make monthly expenditure reports and present hard copies.

Lamos motioned and Felton seconded that department heads may make up to \$1500 purchases without going to the board until further notice.

There has been interest in the old Scribner building to be made into distillery.

Decided the white building portion should come down.

Felton will meet with Charlie Smith, Town Administrator, Michelle Roberts, and Eli Badger about GSI mapping.

Newton said it's imperative to 'happen quickly' on getting an HR (human resource) person outside of town employees. Spectrum Co. may come in and do analysis, go over personnel policy and job descriptions.

Discussed drainage system to be in place at site of proposed new electrical dept. building to house equipment. Highway Dept. Head Tim Paquette said a professional needs to do it. Newton said she needs to see the draining issue on paper with plan by qualified person and make sure surrounding area is not ignored.

Letter being sent to Electric Commission asking for a meeting with Board of Selectmen. Felton will write letter; Newton will edit. Will get advice from town atty. Walter Mitchell if board should send the letter.

Katie Maher reminded everyone of Whitten Festival Day to be held Aug. 27. They will thank volunteers and employees.

Newton will draft letter to thank town volunteers/Whitten volunteers.

The new receiving sub-station at the water and sewer site won a state grant for \$250,000. Selectmen welcomed to go to presentation on Aug. 26th.

Being no further business to come before board, Steve Felton motioned to adjourn and Leigh Sharps seconded at 9:06.

Respectfully submitted,

Leigh Sharps