

**ASHLAND BOARD OF SELECTMEN WORKSESSION MINUTES
MONDAY, SEPTEMBER 19, 2016
ASHLAND FIRE STATION
6:30 PM**

Chairman Newton called the meeting to order at 6:30 PM with a roll call. Fran Newton, Steve Felton, Harold Lamos, Kathleen Maher, present

Others Present: Town Administrator Charles Smith and Pat Crowell

The Board signed the Payroll and Accounts Payable Manifests and also the items in the signature file.

Brett Kay from Nobis Engineering and Bill Davidson, Shawn Tobey, and Marisa DiBiasco from Hoyle, Tanner & Associates are here to discuss the Thompson Street and utility reconstruction project. Mr. Davidson explained the project. The Board said that the Town will have to vote on this because it will be a bond. The Board asked if the project could be done in phases. Mr. Davidson said it could but the cost to do the project could increase. The engineering part of the project is about 30 percent complete and they are on target for the end of the year.

MINUTES

Minutes of September 6, 2016 – Felton moved to approve as written. Maher seconded. All in favor 4-0

Minutes of September 7, 2016 – Felton moved to approve as corrected. Lamos seconded. All in favor 4-0

Minutes of September 8, 2016 – Lamos moved to approve as amended. Felton seconded. All in favor 4-0

Minutes of August 24, 2016 – The Board needed to revisit these minutes. Maher moved to approve as corrected. Felton seconded. All in favor.

OLD BUSINESS

There was no old business.

NEW BUSINESS

Campground Policy Fees – Ann Barney had previously sent the Board the new lease for the Campground. There is some new language in the lease and she would like the Boards approval. Felton moved to approve the new lease. Lamos seconded. All in favor. Barney said that the lease will be sent out the first of January. She also told the Board that more often than not boats can be stored on the property. The Board had no problem with the campers storing their boats over the Winter at their campsite as long as there is room and that there is insurance on the boat and trailer. Felton moved to approve the amended lease. Lamos seconded. All in favor.

Tires for 1 ton – Lamos moved to approve buying four tires for the one ton truck. Felton seconded. All in favor.

Land Use Application – Sue MacLeod said that fees for signs are mentioned in the zoning ordinance so will need a warrant article and hearing to change those fees. TA Smith will check with legal. She also said that the regulations reflect Tilton not Ashland. The Building Inspector should issue a driveway permit with recommendations from the Public Works Director. MacLeod would like to see a comprehensive step by step permit. TA Smith will talk with the Building Inspector. The fee structure should reflect actual costs.

The Select Board thanked the Planning Board for all the work that they are doing. Felton moved to accept the Residential and Commercial Permits. Lamos seconded. All in favor.

Flag Etiquette Policy – This is an ongoing project. Will find out who handles the flags on town property.

Concerned citizen – complaint process – The complaint form is on the website. The Board said that all complaints need to be in writing and signed. They would like to see the complaint forms available in the lobby of the town office.

Department budget presentation dates – Most of the department budgets are ready to be reviewed by the TA and the Board. Morning meetings will have to be scheduled.

Selectmen representative appointments as liaison to boards and committees –

Planning Board – Leigh Sharps; Personnel Policy – Katie Maher; Joint Loss Management Committee – Harold Lamos; Heritage Commission – Katie Maher

Deputy Health Officer appointment - Felton motioned to appoint Charles Smith Deputy Health Officer. Maher seconded. All in favor.

SELECTBOARD ITEMS

Chairman Newton said that the signs currently on Flag Island should be removed. TA Smith will call Steve Jaquith. Lamos asked about the “tier sign” that was talked about. PW Director Paquette said that the state denied that kind of sign at Flag Island.

Dan Stack of PRLAC has asked the Board if he can use the conference room at the town office on September 27 from 7 to 9 pm. The Board denied the request.

FYI – Northern Pass will be taking pictures.

There being no other business, Felton moved to adjourn at 7:39 pm. Maher seconded. All in favor.

Respectfully Submitted,

Pat Crowell

9-23-16