

ASHLAND BOARD OF SELECTMEN MEETING MINUTES
MONDAY, NOVEMBER 21, 2016
ASHLAND FIRE STATION
6:30 PM

Chairman Newton called the meeting to order at 6:30 PM with a roll call. Steve Felton, Harold Lamos, Kathleen Maher, Fran Newton, present and Selectman Sharps was absent.

Others Present: Town Administrator Charles Smith and Administrative Assistant Pat Crowell

PUBLIC HEARING

Chairman Newton opened the public hearing and explained the fee changes at the Transfer Station. The yearly sticker fee will also change to \$5.00. Tim Paquette said that the ordinance needs to specify metal. Selectman Felton moved to approve the changes to the ordinance and fees. Selectman Maher seconded. All in favor.

Keith DuBois, Assistant Director, Waste Management Division with the NH Department of Environmental Services (DES) discussed the soil that was excavated at Electric Department's new building. The soil that was removed and transported under the power lines needs to be removed as soon as possible. It should be covered and inspected on a daily basis. Lee Nichols said that he has brought in a consultant and will have all this done by the end of the year.

APPROVALS

Meeting minutes – November 7, 2016 – Selectman Lamos moved to approve. Selectman Felton seconded. All in favor.

Atlas Provision Entertainment Group – 4th of July Fireworks – Maher said that traditionally the Board of Selectmen have signed the agreement between Atlas and the Town. Selectmen approved having TA Smith sign.

Driveway Permit – After revisions made by the Planning Board, Selectmen Felton moved to approve. Selectmen Maher seconded. All in favor.

Chairman Newton reported that the Historical Society has requested permission to install a fan in the bathroom at the **Whipple House** to do some alterations to the stairs. David Ruell asked who could approve these improvements, the Board or the Heritage Commission. Selectman Maher moved to allow the improvements at the Whipple House be decided by the board. Selectman Lamos seconded. All in favor. Chairman Newton stated that the Board will set aside some time to review the Whipple House lease.

OLD BUSINESS

Current Issue Log – TA Smith will redesign the format of the log. The Board reviewed the log and some issues were deleted.

NEW BUSINESS

Town Clerk/Tax Collector – Patsy Tucker spoke. First she thanked the people that worked the election. She said that all went very smoothly. Secondly, she asked that the Board re-consider the amount of her salary increase. She asked if it could be more equal to what the other Department Heads received. Chairman Newton said that the Board will re-visit. Also, the Board needs to set the date for the Deliberative Session.

Advanced Lock & Alarm – TA Smith has received a quote for \$3298 to install a fire alarm system at the town offices. Selectman Lamos moved to approve the contract. Selectman Felton seconded. All in favor. TA Smith will schedule meeting with Bob of Advanced Lock & Alarm prior to signing off on the proposal.

Mitchell Group fee agreement – Mitchell Group is requesting a \$100 a month increase. After some discussion, the Board decided to stay with Mitchel Group until after the Town Meeting. After that they Board may decide to do an RFP. ZBA and Planning Board uses Mark Puffer.

SELECTBOARD ITEMS

Site Plan for 44 Main Street – Memorial Park encroachment; landscape redevelopment – Sue MacLeod, Planning Board Chairman, has received plans for 44 Main Street. The plan is to renovate the building and put a handicap access on, but it will then encroach on town-owned land. The owner has filed for a variance. Memorial Park trustees have approved. It may have to go before the voters with a Warrant Article. David Ruell asked if the Town owned the property. Ms. MacLeod will check. Tony Randall told the Board that a surveyor can tell the history of the property. The Board will discuss further when more information is gathered.

Campground boundary – The Chairman explained that two of the trailers at the campground encroaches on the neighbor's property. The Planning Board and several other people did a site walk. Mat Dickson and Barry Gaw were present. The platform on one of the trailers will be moved. The Board asked TA Smith to draft a Memorandum of Agreement.

Chairman Newton said that the Board will have Wednesday morning meetings beginning next week to work on the default budget. The meetings will be at the Fire Station at 7:30 AM.

Fire Chief Heath reported that EMT Walter Durack has been promoted to Grade 4.

Police Chief Randal reported that Eli Schaffner, part time recruit, has graduated from the Police Academy and started working. David Waterbury will be graduating from full time Police Academy on December 16th. He also wanted to remind the Board that December 2nd is Christmas Night in Ashland.

There being no other business, **Maier moved to go into Non-Public Pursuant to RSA 91-A:3,II (a) at 7:50 PM.** Lamos seconded. All in favor 4-0 **Roll Call Vote:** Lamos, yes; Felton, yes, Maier, yes, Newton, yes..

Respectfully submitted,

Pat Crowell
11-23-16