

ASHLAND BOARD OF SELECTMEN  
MEETING MINUTES  
FEBRUARY 6, 2012

Call to Order

Chairman Stewart called the Board of Selectmen meeting to order at 7 PM.

Roll Call

Present - Glenn Dion, Jeanette I. Stewart

Absent with notice - Daniel Golden

Pledge of Allegiance

Assembly was led in the Pledge of Allegiance.

Guest

Grafton County Commissioner Omer Ahern Jr. updated those present as to what was going on at the county level

Approval of Minutes

*Motion to approve minutes of January 16, 2012 as written - Stewart; second - Dion; vote 2-0*

*Motion to approve Public Hearing minutes January 25, 2012 as written - Stewart; second - Dion; vote 2-0*

*Motion to approve minutes of January 25, 2012 work session as written - Stewart; second - Dion; vote 2-0*

Old Business

The Board reviewed engineering proposals for the fire station roof - (1) Fisher Engineering \$2900+; (2) RFS Engineering \$13,500; (3) SFC Engineering \$2500+; following review and recommendation from town administrator - ***motion to hire SFC Engineering - Stewart; second - Dion; vote 2-0.***

Selectman Stewart suggested that review of job descriptions and discussion of merit pay scale be worked on.

New Business

a. Healthy Eating and Active Living Grant

*TA Branscombe stated that we have the opportunity to apply for a grant through Spaulding Hospital - Board directed the town administrator to move forward with this grant application.*

b. A-Star Drivers Education

*Mr. Gleich was approached to see if this company could use the Booster Club Building as the venue for this endeavor - the Board felt that it was not something the town would be interested in hosting.*

c. Tax Anticipation Note

*The members of the Board discussed the need for a TAN and reviewed the cash flow analysis with Treasurer Guyotte and TA Branscombe; **motion to go out the bid for a TAN - Dion; second - Stewart; vote 2-0***

#### Town Administrator Report

- Present an appointment for him to represent the Town on the Pemi River Local Advisory Committee - **Action - the Board signed this appointment**
- Noted that he had attended meetings - LRPC; Time Warner Cable; Roundtable regarding welfare issues
- Lessons for the employees to work on the website started today
- Noted that 17 % of the average voter turnout on voting day was present at the deliberative session

#### Department Head Reports

- Police Department - Chief Randall
  - Reported there had been on going training for the department; total number of incidents, arrests, warrants, and traffic citations/warnings for January was 150
  - Reminded everyone to keep their vehicles locked
- Fire Department - Chief Heath
  - Ongoing training for personnel
  - Incidents this month - 33
- Public Works Department - Director Tim Paquette
  - Dealt with snow, salt, sand issues
  - Set up for Presidential Primary
  - Working to find better storage for Christmas wreaths
  - Transfer Station activity - load of tires, glass, baled aluminum, electronics
  - Overtime - 200 hours this month
- Park and Recreation - Director Jim Gleich
  - January Kids Night Out was cancelled
  - Community Sharing and Learning Programs have started at the Booster Club
  - Afterschool Programs have added special activities in addition to the time for doing homework
  - Vacation Day Camp - the Board stated that if funds can be found within the budget this could take place
- Health Officer - Robert Hicks
  - No activity for the month of January
- Treasurer - Linda Guyotte
  - 2/6/12 Balance = \$976,610.35
  - Payables = \$139,023.43
  - Balance = \$837,586.92

#### Select Board Items

- Mileage Reimbursement for employees was discussed - **Motion to have reimbursement slips be submitted monthly - Stewart; second - Dion; vote 2-0**

#### Public Comments

- Ann Lamson - asked if volunteers could be used for Kids Night Out programs; **background checks would have to be done**

- Eli Badger - is there a cost to do these background checks - **yes**
- Lee Nichols - had issues with the union contract vs the tentative agreement -  
**Selectman Dion asked if there were any union members present - no**
- Ann Lamson made note that there was a new "Got Lunch Program" at St. Marks
- Sandra Coleman commented on the union contract
- Cheryl Thompson asked for clarification on the park and recreation programs being on the website
- Kendall L. Hughes asked if the finance officer could be present at the SB2 session

***Motion to enter non public at 8:48 PM per RSA 91:A:3 II c - to talk about park and recreation director position duties - Stewart; second - Dion; roll Call - Dion (yes); Stewart (yes)***

***Others Present - Town Administrator Branscombe***

***Discussion***

***Motion to exit non public at 8:59 PM - Stewart; second - Dion; vote 2-0***

Chairman announced no action was taken in the non public session and that a nonpublic will be held after the work session on February 13, 2012.

***Motion to adjourn meeting at 9:00 PM - Stewart; second - Dion; vote 2-0.***

***Taken by Patricia Tucker***