

ASHLAND BOARD OF SELECTMEN
MEETING MINUTES
May 21, 2012

Call to Order

Chairman Stewart called the Ashland Board of Selectmen [Board] meeting to order at 7 PM.

Roll Call

Present - Philip Preston, Daniel Golden, Jeanette I. Stewart

Pledge of Allegiance

Disposition of Minutes

Motion to accept minutes of May 7 with corrections - Stewart; second - Golden; vote 3-0

Signature Files

Signed weekly manifests
Signed bills to be processed

Old Business

- Investment Policy - will be noted that it was reviewed on May 7, 2012
- Fraud Policy - ***motion to adopt Fraud Policy as presented - Stewart; second - Preston; vote 3-0***
- Debit Card Policy - ***motion to adopt Debit Card Policy as presented - Stewart; second - Golden; vote 3-0***
- Fund Balance Policy - the composition of this policy is being reviewed
- Performance Evaluations - following discussion the ***consensus of the Board was to have the TA select the form to use***
- Job Descriptions - following review of the job descriptions for town personnel it was the ***consensus of the Board to adopt the descriptions as presented***
- Fire Station Roof Update - RFP's are being written; the source of financing is being reviewed; and use of undesignated fund balance is an option - a letter from the Board of Selectmen and Budget Committee will need to be presented to the Department of Revenue Administration
- Personnel Policy Committee - ***motion to appoint Bobbi Hoerter as representative from the Electric Commissioners - Stewart; second - Golden; vote 3-0; Motion to appoint John Hughes as representative from the Water and Sewer Commission to this committee - Stewart; second - Preston; vote 3-0***
- Memo from Electric and Water and Sewer Commissioners - the memo expressed a desire to meet to discuss issues - ***Consensus of majority of***

the board was to send a letter agreeing to meet and asking what issues are of their concern.

- Snack Shack - Laurie Vachon has obtained a State Food License; TA Branscombe relayed that she would like Board to waive vendor permit; ***consensus of the Board was not to waive town vendor permit***
- Lawn Area near Ashland Insurance - TA will speak to PWD to get this done

New Business - None

TA Report

- Budget Committee meetings have started
- HEAL training is taking place
- Ashland Revitalization Committee is holding regular meetings
- McCormick Facilities Management will be presented a plan of attack for energy conservation measures
- Board work sessions have been moved to Wednesday mornings
- LGC presenting a work shop to town employees on May 23

Select Board Items

- Consensus of the Board to have town attorney write letter to Northern Lakes Vet Hospital; all communication to the TA from parties involved should cease
- Meeting to be setup with the auditor
- Memo from Primex [our insurance carrier] that they will not cover public shooting area on land housing the WWTF
- Noise Ordinance - the Board discussed the possibility of composing a Noise Ordinance to be brought as a warrant article in 2013

Public Comments

- Fran Newton announced that a dinner was being held on May 30 in Alexandria to support the police chief from that community
- Sandra Coleman questioned Selectman Preston about the pledge of allegiance
- Ron Niles felt that the open land near the WWTF could be “land under recreation” - he will look into the RSA’s regarding this
- Kendall L. Hughes - expressed concerns about the grass mowing, the placement of inventory by the PWD
- Ingrid Heidenreich - reported to the Board that her budget committee notes indicated that there was enough money in the budget for two lifeguards

- Kendall L Hughes - expressed that there must be corrosion in the sand pile that the police department use for shooting
- Kendall L Hughes asked who the union president was; Chairman Stewart stated that she thought it was Ray Dow

Board moved into non public at 7:51 PM by motion of Stewart; second - Golden; roll call vote Golden - yes; Preston - yes; Stewart - yes.

Motion to re-enter public session at 8:17 PM - Stewart; second - Golden; vote 3-0. Chairman Stewart announced that the minutes of the non public session were sealed by vote of the majority of the Board.

Chairman Stewart called for any further business, there being none the meeting was declared adjourned at 8:18 PM.

Taken by Patricia Tucker