

ASHLAND BUDGET COMMITTEE

APRIL 23, 2014

DRAFT MINUTES

MEMBERS PRESENT: D. Toth, C. Cilley, D. Ruell, S. Coleman, N. DeWolfe, R. Leibert,
H. Lamos, M. Scarano, S. Felton (alt), G. Dion (alt)

OTHERS PRESENT: A. Cilley, M. Badger, E. Badger, F. Newton, L. Nichols

The meeting started at 5:30pm in the Ashland Elementary school library.

M. Scarano did introductions of the budget committee members.

M. Scarano mentioned that he was going to step down from being chair due to family responsibilities.

ELECTIONS OF OFFICERS:

CHAIR: C. Cilley nominated D. Ruell, N. DeWolfe 2nd the nomination. D. Ruell accepted the nomination. All members ayed.

CO-CHAIR: R. Leibert nominated S. Coleman. There was no second. M. Scarano nominated D. Toth, S. Coleman 2nd the nomination. D. Toth accepted the nomination. All members ayed.

SECRETARY: N. DeWolfe nominated S. Coleman, M. Scarano 2nd the nomination. S. Coleman accepted the nomination with the provision that the minutes get rotated each meeting. All members ayed.

VACANCY:

M. Badger wrote a letter stating that she would be interested in filling the vacancy that we have on the board. N. DeWolfe made a motion, 2nd by M. Scarano to appoint M. Badger to the committee. All members ayed.

STATE OF DEFAULT BUDGET:

N. DeWolfe said the budget committee is no longer responsible for default budget. The selectboard adjusted the budget but made no new lines.

S. Coleman said that the March 11th default budget is an appropriation of lines.

M. Scarano questioned the selectboard accountability of monies that were adjusted.

DRA is to be contacted to get a definitive statement of RSA 40:13.

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S. Coleman stated that the MS 232 should reflect the figures that the budget committee voted on.

G. Dion said that the numbers should not have been changed. The selectboard can overspend a line and then transfer monies around.

L. Nichols gave us a handout of what the default budget should be.

The budget committee suggested to add another column to the default budget for revised figures.

The selectboard can request a special meeting for revised default budget.

FINANCIAL DOCUMENTS REQUESTED:

- a. cash flow analysis
- b. interim balances
- c. cash flow projections
- d. expenditures/revenues
- e. encumbrances
- f. trial balances

MEETINGS FOR THE UPCOMING YEAR:

Meetings will be held on the 3rd Thursday of each month, starting at 5:30pm. Extra meetings will be discussed at the scheduled meetings. There will be a maximum of no longer than two (2) hours for each meeting. The next meeting will be on May 22 @ 5:30pm.

The budget committee will start meeting with dept. heads for the midyear review in June and July.

D. Toth said that we need to identify our goals as a budget committee earlier in the year.

RECONSTRUCTION OF MINUTES:

M. Badger volunteered to reconstruct the minutes of last year for the committee members and make sure that the town hall has copies of all the minutes.

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COMMUNICATION:

The members that are requesting hard copies of documents and any other paperwork to be given to the budget committee are: C. Cilley, D. Ruell, S. Coleman, H. Lamos, G. Dion.

Draft minutes are to be sent to M. Badger within 5 days of the meeting.

D. Ruell & D. Toth will go over the meeting schedule of last year and make this years meeting schedule.

If the members could give D. Ruell their cell phone numbers and e-mail addresses so that we can have better communication between us.

R. Leibert volunteered to take the minutes at the next meeting.

M. Scarano made the motion, 2nd by N. Dewolfe to adjourn the meeting at 6:28pm. All members ayed.

Submitted by,

C. Cilley