

BUDGET MEETING

AUGUST 13, 2015

DRAFT MINUTES

MEMBERS PRESENT: D. Ruell, C. Cilley, H. Lamos, N. DeWolfe, S. Coleman, S. Downing

MEMBERS EXCUSED: B. Hoerter

MEMBERS NOT EXCUSED: A. Hancock, G. Dion

The meeting started at 7:05pm at the Ashland fire station.

Water & Sewer did a power point slide show.

- a. background of water & sewer
- b. new business model

Rates do not cover cost of operations. The commissioners need to increase rates a little each year in order to get closer to covering cost of operations.

Septic receiving monies will cover capital expenses.

Water & Sewer rates to cover operational expenses.

Commissioners are pursuing grants

Commissioners are trying to improve septic receiving capability

- c. accounting system (current system & proposed system)
- d. billing system (old system & proposed system)
- e. short term projects
- f. long term projects
- g. grants (received, completed, and planned)
- h. water & sewer P & L summary
- i. sewer lines overspent
 - administration
 - bldg. outside maintenance
 - legal expense
 - maintenance
 - new construction (new roof at plant)
 - pump station maintenance
 - worker's comp.
- j. sewer lines that might be over budget (concerns)
 - audit
 - general expense

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- health insurance
- office supplies
- PA&L insurance
- k. water lines overspent
 - audit
 - outside maintenance
 - maintenance (mostly frozen pipes)
 - PA&L insurance
 - Testing devices
 - Testing - wells
 - Worker's comp
- l. water lines that might be over budget (concerns)
 - engineering
 - health insurance
- m. revenue comparisons (Jan - June)
- n. septage revenues (Jan - June)

Water & Sewer finished at 8pm.

N. Dewolfe presented the town portion of the budget.

EXECUTIVE:

- Printing (cost of printing annual report)
- Professional dues (TA dues)(NH municipal dues)
- Rental/lease copier (contracted)
- Advertising (extra public hearing, bldg. inspector, TA)
- LR planning commission (annual dues)
- Postage (Dec. payment fell in Jan.)

ELECTIONS & REGISTRATIONS:

- There was only one election this year. There will be 4 elections next year.
- Clerk expense (Patsy Tucker)
- Election salary (supervisors of the checklist)
- Election expense (overspent due to software expense (clerk works))

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FINANCIAL ADMIN:

Treasurers office salary (Linda Guyotte)

Audit (yearly expense)

PROPERTY TAXATION:

Appraisal/assessing expense (2 contract payments—yearly payment and maintenance)

LEGAL:

LAND USE BOARD:

General expenses overspent due to minute taker, land use books and conferences.

GOVERNMENT BUILDINGS:

Repair/replace upgrades (overspent due to the weatherization program)

Office supplies (concern) spent at Staples, for checks, water for bubbler, 5 office chairs @ \$89.00 ea.

CEMETERIES:

INSURANCE NOT ALLOCATED ELSEWHERE:

PA&L is an annual payment

BUILDING INSPECTOR:

Building inspector salary (he works 2 days a week)

Inspector compensation (electrical and plumbing)

EMERGENCE MANAGEMENT:

HEALTH OFFICE:

Salary (7 months payments)

ANIMAL CONTROL:

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GENERAL ASSISTANCE:

Director (Sue McCormack)

Assistant (Pat Crowell)

PATRIOTIC PURPOSES:

CONSERVATION COMMISSION:

DEBT SERVICES:

CO. EQUIPMENT, VEHICLES & MACHINERY:

TRANSFERS TO TRUSTEES:

Capital reserve funds

PETITIONED HEALTH AGENCIES;

Town budget was done at 8:40pm

Next meeting is August 20, 2015 at 7:00 at Ashland fire station. Park & Rec, Library and Revenues to be discussed.

N. DeWolfe made the motion, 2nd by H. Lamos to authorize B. Hoerter and S. Downing to go to the budget workshop on September 15th. All members ayed.

N. DeWolfe made the motion, 2nd by S. Coleman to adjourn the meeting at 8:45pm. All members ayed.

SUBMITTED BY:

Christine Culey