BUDGET MEETING
AUGUST 13, 2015
DRAFT MINUTES

MEMBERS PRESENT: D. Ruell, C. Cilley, H. Lamos, N. DeWolfe, S. Coleman, S. Downing

MEMBERS EXCUSED: B. Hoerter

MEMBERS NOT EXCUSED: A. Hancock, G. Dion

The meeting started at 7:05pm at the Ashland fire station.

Water & Sewer did a power point slide show.

a. background of water & sewer
b. new business model

Rates do not cover cost of operations. The commissioners need to increase rates a little each year in order to get closer to covering cost of operations.

Septic receiving monies will cover capital expenses.

Water & Sewer rates to cover operational expenses.

Commissioners are pursuing grants

Commissioners are trying to improve septic receiving capability

c. accounting system (current system & proposed system)
d. billing system (old system & proposed system)
e. short term projects
f. long term projects
g. grants (received, completed, and planned)
h. water & sewer P & L summary
i.  sewer lines overspent
   administration
   bldg. outside maintenance
   legal expense
   maintenance
   new construction (new roof at plant)
   pump station maintenance
   worker's comp.
j.  sewer lines that might be over budget (concerns)
   audit
   general expense
health insurance
office supplies
PA&L insurance

k. water lines overspent
   audit
   outside maintenance
   maintenance (mostly frozen pipes)
   PA&L insurance
   Testing devices
   Testing – wells
   Worker’s comp

l. water lines that might be over budget (concerns)
   engineering
   health insurance

m. revenue comparisons (Jan – June)

n. septage revenues (Jan – June)

Water & Sewer finished at 8pm.

N. Dewolfe presented the town portion of the budget.

EXECUTIVE:

   Printing (cost of printing annual report)
   Professional dues (TA dues)(NH municipal dues)
   Rental/lease copier (contracted)
   Advertising (extra public hearing, bldg. inspector, TA)
   LR planning commission (annual dues)
   Postage (Dec. payment fell in Jan.)

ELECTIONS & REGISTRATIONS:

   There was only one election this year. There will be 4 elections next year.
   Clerk expense (Patsy Tucker)
   Election salary (supervisors of the checklist)
   Election expense (overspent due to software expense (clerk works))
BUDGET MEETING
AUGUST 13, 2015
DRAFT MINUTES—PAGE 3

FINANCIAL ADMIN:

Treasurers office salary (Linda Guyotte)
Audit (yearly expense)

PROPERTY TAXATION:

Appraisal/assessing expense (2 contract payments—yearly payment and maintenance)

LEGAL:

LAND USE BOARD:

General expenses overspent due to minute taker, land use books and conferences.

GOVERNMENT BUILDINGS:

Repair/replace upgrades (overspent due to the weatherization program)
Office supplies (concern) spent at Staples, for checks, water for bubbler, 5 office chairs @ $89.00 ea.

CEMETERIES:

INSURANCE NOT ALLOCATED ELSEWHERE:

PA&L is an annual payment

BUILDING INSPECTOR:

Building inspector salary (he works 2 days a week)
Inspector compensation (electrical and plumbing)

EMERGENCE MANAGEMENT:

HEALTH OFFICE:

Salary (7 months payments)

ANIMAL CONTROL:
BUDGET MEETING
AUGUST 13, 2015
DRAFT MINUTES—PAGE 4

GENERAL ASSISTANCE:
Director (Sue McCormack)
Assistant (Pat Crowell)

PATRIOTIC PURPOSES:

CONSERVATION COMMISSION:

DEBT SERVICES:

CO. EQUIPMENT, VEHICLES & MACHINERY:

TRANSFERS TO TRUSTEES:
Capital reserve funds

PETITIONED HEALTH AGENCIES;

Town budget was done at 8:40pm

Next meeting is August 20, 2015 at 7:00 at Ashland fire station. Park & Rec, Library
and Revenues to be discussed.

N. DeWolfe made the motion, 2nd by H. Lamos to authorize B. Hoerter and S.
Downing to go to the budget workshop on September 15th. All members ayeed.

N. DeWolfe made the motion, 2nd by S. Coleman to adjourn the meeting at 8:45pm.
All members ayeed.

SUBMITTED BY:

[Signature]