

ASHLAND BUDGET COMMITTEE

MARCH 29, 2012

DRAFT MINUTES

MEMBERS PRESENT: C. Austin, D. Ruell, S. Coleman, M. Brown, I. Heidenreich, D. Toth, M. Scarano, S. Felton, K. Stack, P. Preston

OTHERS PRESENT: A. Cilley, J. Felton, M. Badger, E. Badger, F. Newton

The meeting came to order at 6:00pm in the Elementary school library.

We started with reorganization of the committee.

Coleman made the motion, 2<sup>nd</sup> by Heidenreich to have Felton as committee chairman. With some discussion re: chair & 2 vice chair, chair & co-chair, subcommittees, structure with dept. heads. 5 members ayed. 4 members nayed.

Heidenreich made the motion, 2<sup>nd</sup> by Coleman to have Ruell as committee vice chair. All member ayed.

Scarano made the motion, 2<sup>nd</sup> by Brown to have Austin as secretary. Discussion re: Fran Newton or Jane Felton volunteering to take minutes. All members ayed.

Felton passed out a bullet point handout. We discussed the handout.

Stack suggested that 2 or 3 members go to the dept. heads instead of them coming to us.

Austin suggested that the dept. heads come in front of committee like last year, and if they would like our help, then 2 or 3 members could go help the dept. heads.

Heidenreich gave us a tentative schedule for meeting with dept. heads.

Felton recommended that we start earlier and write to the BOS to suggest starting earlier.

Felton will write letters to the BOS, town and utilities re: dept. presentations.

Felton suggested making a template for dept. heads to follow.

We need to find out if we would be overstepping boundaries by going to "help" the dept. heads.

We would like to receive financials monthly.

We agreed that everyone would ok things put on the web before it is put on.

DRAFT MINUTES (cont.)

A capital improvement committee will be implemented by the Town based on the warrant article approved by the voters.

Our next meeting is April 12, 2012 @ 6:00pm in the school library.

Felton made the motion, 2<sup>nd</sup> by Heidenreich to adjourn the meeting at 7:25pm.

Christine Austin, Secretary