

CIP Committee  
Draft Minutes  
Wednesday, April 23, 2014  
6:30 pm

Meeting called to order at 6:30 pm in the Fire Station Conference Room

Present: Steve Felton, Susan MacLeod, David Toth

Also Present: W&S Commissioners Eli Badger, Alan Cilley, John Hughes; SAU Trish Temperino; Electric Department Lee Nichols; Christine Cilley, Mardean Badger, Norm DeWolfe, Fran Newton

**1. CIP Reorganization:** Deferred to next meeting.

**2. School worksheets:** Trish Temperino presented the updated project worksheets. From last year: 1. The safety enhancements included replacing locks and keypads, main entry redesign with double-doors entry with bullet resistant glass and receptionist check-in. \$50,000 of work done with 50-50 matching grant from homeland security (\$25,800 INPG). More funds available and Trish will apply for continued security enhancements for all the remaining exterior glass doors in the building, estimated at \$49,600. 2. Gym roof replacement scheduled for summer 2014 with \$60,000 from general funds and the \$25,800 reimbursement from INPG. 3. Boiler: Will to be updated to include pump and lines to the building when an audit is done. 4. Re-roof of school building: Worksheet included aerial photos of 3 sections (above library, annex and original Ober building) \$155,000 quote and narrative from Melanson. For 2015-16: Upgrade gym lighting and windows, \$35,000: The electric Coop coming to do energy audit and Trish will pursue rebates for improving the efficiency with this project. For 2017-18: Repaving: GMI estimates based on recent Inter-lakes project is \$100,000. will try to coordinate with Town projects. SAU will continue to maintain the Security Trust into 2016-17. Again, the school is faced with a special ed challenge to the funds. At 6:42 pm thanked Trish for the comprehensive worksheets.

**3. Electric Worksheets:** Lee Nichols presented update, with no new projects. 1. Radios: Ossipee to install digital scheduled for May 14-17th. \$38,000 with 50% paid for by FEMA. 2. N. Ashland Road: Work completed, coming in at close to \$200,000. Some money will come from sale of wiring. 3. Leavitt Hill Road: ~\$100,000 that will be reimbursed by developer, and money will be put into capital reserves. Linda will provide exact amounts. 4. Used digger/derrick: Department still looking for a purchase. 5. Replace 1985 bucket truck: Scheduled for 2018 and exploring lease options. May add pick-up trucks in the future—the department tries to keep them running for 15 years.

**4. Minutes of March 19, 2014:** Motion by Steve to approve as written. Seconded by Susan. David abstained. 2-0-1.

**5. Reschedule DPW and P&R Dept. reviews.** Steve will contact them to have them submit their information by the first week of May for the committee to review and determine if another meeting (May 21) other than the June 11<sup>th</sup> is necessary. Jim Gleich is seeking funding for refinishing floor.

**6. Water & Sewer Worksheets:** 6:57 pm John Hughes arrived and with Commissioners Alan Cilley and Eli Badger presented updates. None of the projects itemized for last year were done and they have met with Utility Partners to discuss long-term capital needs and how they were prioritized. There are already other projects for 2014 for work on Riverside Drive (guesstimate of \$50,000) and for treatment plant roof (~\$30,000 preliminary estimate). Metering equipment (150 meters) for \$22,000 is part of a five-year \$150,000 replacement project which they are also discussing with Utility Partners. Receiving Station: Working on a USDA Rural grant for 20% of cost, and exploring State grants for another 20%, for ~\$400,000 of \$1,000,000 estimate for building and equipment. Comment that the cost seems high—will look at ways to lower it. Lagoon cleaning: Last year estimated at \$900,000 without clear timeline. The hope is that the increased revenue (+30%) from the receiving station would accrue to cover the cost when needed. Thompson St.: They have spoken with DPW about working in conjunction with (bonded) roadwork that would be from River St. up to Smith Hill Rd. Right now water and sewer stops at the other end of Thompson by Latulippe Construction office (#61). Approximately \$81,000 to run water lines; sewer lines very expensive and cost effectiveness needs to be analyzed. Also need to clarify whether property owners are required to hook up immediately or when their septic system fails. Stand-by generator for 2016: another project to clarify with Utility Partners. The Commissioners will be

reviewing all 4 projects individually and the estimates and priority rating, and work with a two-year timeframe. After meeting again with Utility Partners, they will have information to formulate a budget for the next meeting on June 18<sup>th</sup>. Other: There will be a personnel change in the office.

**Next Meeting:** Wednesday, May 14 at 6:30 at the Fire Station. Police, Fire & Town Administration

Adjourned at 7:17 pm

Notes by Susan MacLeod