

CIP Committee  
Wednesday, June 11, 2014  
6:30 pm  
Minutes (Approved June 18, 2014)

New member Ingrid Heidenreich was sworn in by Selectman Norm DeWolfe

Meeting called to order at 6:30 pm in the Fire Station Meeting Room

Present: Steve Felton, Ingrid Heidenreich, Susan MacLeod, David Toth, Kendall Hughes, (not yet sworn in)

Also Present: Norm DeWolfe, Jim Gleich, Fran Newton, Tim Paquette

**1. Electric Department:** Lee Nichols forwarded numbers requested on total for North Ashland Road \$222,912.53; Radios Total Cost \$39,415.00 and FEMA Reimburse 1/2 or \$19,707.50. Leavitt Hill Road project: the first phase cost ~\$100,000 with 2 more phases looking to complete in September. All reimbursable by the developer.

**2. Park & Recreation Dept. Worksheets:** Jim Gleich submitted worksheets for: 1. furnace replacement in 2017 with estimated cost of \$1,699. Current furnace is about 15 years old, in good shape running at 85% efficiency. It is off during the summer, and annually serviced prior to turning on. Price is from Home Depot and Jim will explore prices from local suppliers. 2. Paving: 2013 estimate of \$22,375 to pave parking, walkways with berm, basketball and tennis courts as "single mobilization" (!-day). Walkways in rough shape and berm needed for erosion-control. Courts are in good shape, with DPW filling in cracks last year. Current maintenance company, Vermont Tennis Courts would tape and repaint after paving. Jim asked to get a second company bid and all departments with paving projects (SAU and Fire Dept.) try to coordinate. Other: 1. Floor refinishing: estimate from Tom Weiler was \$2,250 for sanding and finishing the original (1948) southern yellow pine floor. Lifespan of refinish and if it could be refinished again? Depends upon maintaining it with daily sweeping and monthly upkeep; may not be enough depth to redo again. Jim will price out replacement with hardwood and an artificial wood product (not laminate). Ingrid will send Jim information on pseudo-wood product. 2. Sound absorption and lighting: Some type of fabric paneling and acoustic ceiling tiles for sound, and LED lights of similar design to brighten the room. Jim will explore grant opportunities for public buildings (USDA Rural). 3. Beach: within 10 years the "reclamation" by dredging of sand will need to be done. Six-foot wall installed in 2003 with 2 blocks exposed now has 3 ½ and soon the handicapped ramp will be unusable. Work needs permit from DES. Jim will: explore permit process and cost; figure out cubic feet of sand involved; contact Squam Docks, a local company that does dredging, and Barry Gaw who has recently done dredging for estimates; and speak with Meredith Park & Rec about how they handle this. Volleyball court addressed with regular budgeted maintenance. Black locust trees have been shedding limbs and may need to be replaced. 5. Campground: every space occupied; loop road is in fine shape; looking to put up barrier fence where abutter cleared so headlights now shine into campers; bathhouse maintenance should be in budget; parking area was used as staging area by Mike Latulippe during road construction so he is going to regrade and gravel it. 6. Concession stand and bathrooms: an AARA project with plans done by Samyn & D'Elia and originally with involvement by Alex Ray. AARA needs to re-evaluate plans and cost for fundraising effort. Jim will send updated worksheets electronically to CIP.

**3. DPW Worksheets:** Tim Paquette distributed spreadsheet; asterisks indicate roads without water and sewer lines. Used West Street cost for 6,000 feet and extrapolated for the other roads. He updated the condition ratings on 6-8 roads. Discussion on how to consolidate projects—what road(s) paving would include fire station work on FD worksheet for 2015? DPW Thompson St in 2016 would be the same area as well as the regrind and pave on Avery St. Tim will attend W&S meeting on June 17 to discuss coordination of Thompson St and other projects, so some other road schedules may change accordingly and he will update spreadsheet. This winter was hard on Peppercorn so now beyond overlay and needs grind and replace; will crack seal this year, and the side roads, Valley Lane and Partridge will be done at the same time. Also grouped for work is Hicks Hill Rd with Mt. View (worst shape) and Libby. West St. will also get crack sealed. Discussion on how to coordinate with the State: Do we get adequate notice to be able to co-pay for work they don't do (i.e. not paving parking spaces on Main St.). Need to keep in touch with NHDOT District 3. Can any other outlying roads be converted

to gravel like upper Leavitt Hill? Tim, no, not really. Pave Owl Brook? Could be done. Owner of parking lots off Mill St.? John Glidden.

There is approximately \$2 million on spreadsheet, how much does price vary from year to year? Based on oil prices, but variation has not been significant, and can get discounts with larger projects. Could we seek a multiple year contract with one company to cover specific roads and pay upon completion?

There is about \$1 million within 3 years and a guaranteed contract may be attractive to a company.

Worth exploring and talking with Mike Latulippe as contractor of Thompson St work concerning the paving company he subcontracts to. Other infrastructure projects? Buildings not in need of any major repair. Would like to upgrade to new insulated bay doors at the transfer station. There are four 12 foot doors (~\$2,000/door?) and insulation would cut heating costs. Other: The propane furnace in DPW building is 17 years old and had issues this winter, so may need to replace in the next 4-5 years.

Sidewalks: Should do a section very year. Priority is Main Street, especially from CMan down to Dunkin' Donuts. Should coordinate with Dollar General this summer when they do in front of their lot and work with the State for curbing. It would be most cost effective to do as one project and continue to in front of Mr. Chuck's and Village Pizza. Need to check ADA compliance, especially for any grant funding. Other areas would be to continue Main Street from library down. Riverside Drive difficult to reclaim and is State territory. Estimates on cost would be based on Highland St. work where DPW tore out the existing and contractor paved for \$18,000.

Grass medians along Main and Highland Sts: Not mown by landowners, the State or the Town and look unsightly. Possible solution is to level with compost and reseed and then encourage property owners to maintain or add to DPW work schedule. Equipment:

Baler was serviced this year, but still needs to be replaced. There is a wait list for used ones.

Worksheets for equipment (forklift and skidsteer also) updated for 2015 request. Discussion about revenues from recyclables (\$36,000 last year) going towards equipment needed instead of into the general funds. Good selling point for public. Could revenues be increased? Prices depend upon market demand, although still always ahead getting paid for it rather than paying to haul it to landfill. No room to take in and store more. Cannot store off-site safely and capped landfill cannot be built on.

**4. Minutes of May 21, 2014:** Motion by David to approve as written. Seconded by Steve. 3 approve with 1 abstention.

**5. Calendar:** June 18: reminders have been sent to PD @ 6:30; FD @ 7:00, W&S @ 7:30. July 16: Library @ 6:30, Town Admin @ 7:00. CIP will then put together spreadsheets. Kendall suggested including Emergency Management since radios, generators and shelter improvements usually covered by grants from FEMA and Homeland Security. Steve Heath may cover with FD on June 18<sup>th</sup>, but good idea to invite him and Lee Nichols to July 16<sup>th</sup> meeting. Sept. 10 formulate recommendations. Nov. 12 or 19 and Dec. 3, 10 or 17 a subcommittee will work on Powerpoint presentation for January 8 (Budget: Dave; W&S: Eli Badger; BOS, CIP, SAU: TBD)

**Next Meeting:** June 18, 2014, 6:30 pm at the Fire Station. Steve will forward all 2014 electronic worksheets to Ingrid and Kendall.

Adjourned at 8:21 pm

Notes by Susan MacLeod

Action items in blue.