

CIP Committee
Wednesday, June 18, 2014
6:30 pm
Minutes **Amended** and Approved 7/16/14

Meeting called to order at 6:30 pm in the Fire Station Meeting Room

Present: Steve Felton, Ingrid Heidenreich, Kendall Hughes, Susan MacLeod, David Toth
Also Present: Eli Badger, Mardean Badger, Alan Cilley, Christine Cilley, Norm DeWolfe, Steve Heath,
John Hughes, Fran Newton, Tony Randall

1. Police Department: Chief Randall provided the requested estimates for lease/purchase to compare to outright purchasing of vehicles. 1. 2015 replacement of 2011 Crown Vic with 2015 Ford Interceptor: Vehicle price with same options as current 2013 Interceptor quoted \$26,647 (exclusive of \$22,000-23,000 outfitted equipment): lease financing of \$27,072 in 3 payments @6.50%= \$9,597.86/payment with \$715.53 interest/year; 4 payments @6.45%= \$7,415.13 payment with \$753.38 interest/year. End of lease \$1.00 purchase. The Crown Vic lease was \$23,152 for principal, with total of \$25,077.76. The industry standard life expectancy of these vehicles is 4 years, but with care the department pushes to 5 years, and equipment averages 10 years. Without garaging, the vehicles run continuously in inclement winter weather which contributes to engine wear (and fuel costs). Beyond that, re-equipping is also a factor due to lifespan of some components and whether it can be retrofitted into newer styling of vehicles. 2017 replace 2010 Expedition (estimated \$12,000-15,000 for equipment) with possible police version of Expedition. In 2018 replace 2013 utility Interceptor. All leases must be a warrant for town vote as a multi-year expenditure. The Chief expressed that it key to stay on the rotation for keeping the funding even and having the necessary fleet at the best price. The Chief is also planning to speak with Holderness Police Chief Partridge about the sedan that department recently purchased to compare cost and its usefulness. No other capital needs for the department.

2. Fire Dept.: Engines 1 & 2: Steve Heath reported that the Apparatus Committee has been meeting to assess which engine will need to be replaced first. The town mechanic's opinion is Engine 1 due to motor issues. The consulting company, Valley Fire Equipment recommended not to refurbish Engine 2 due to serious corrosion of the body. This company does not do mechanical evaluations which the town mechanic does, so the committee is looking for another independent opinion to guide the final decision. Whichever is first, the bottomline expenditure need would not change, but a plan for two replacements must be done. If Engine 1 is not replaced sooner, the mechanic recommended a full service by a Mack dealer (cost to be determined). If Engine 2 is not first to be replaced, body integrity options also need to be explored. NFPA standard for lifespan is 20-25 years depending upon activity; Engine 1 is 27 years old, and Engine 2 is 20. New, both are in the \$450,000-500,000 range. The 7-year lease for the ladder truck is finished this July and the Chief will model lease options on those figures. Other short-term options if not replacing both are to look at used or rented equipment to fill the gap. Coverage from other towns would happen in emergencies. Committee focused on finding the best options at the lowest costs possible. Grant period for Federal money not yet open, but work has begun on researching information needed to have ready. Grant covers 95% of cost, and 5% town share could come from reserves. Competition for these grants is extreme, but the department's track record was been good in the past. Breathing Apparatus: Obtained with a grant, and has been well maintained, with parts and masks being replaced as needed, so 2018 is projected year for replacement (hopefully with another grant to cover \$153,000). Paving: Communication with DPW on estimated \$32,000 for stripping, filling and paving in front of the station to be coordinated with repaving of roadwork (Firehouse Lane or other nearby projects).

3. W&S Spreadsheets: Commissioners Eli Badger, Alan Cilley and John Hughes presented the updated spreadsheet, with project costs spread out over time to when needed, and road work broken out to better coordinate with DPW. As Mr. Badger expressed, things are constantly changing as more is revealed. Today Utility Partners informed them of the decision to replace the clarifiers (in disuse for 20+ years) with covers and chemical treatments, cost yet to be determined (with \$20,000 estimate for engineering). Road projects: Based on best guess with road lengths now provided and with DPW

schedule. Most are replacing existing lines. Thompson Street at \$240,000 (2016) will include extending sewer lines from Latulippe garage (26 Thompson) to junction with Smith Hill Road in coordination with ME Latulippe subdivision road work. Riverside Drive, \$50,000 in 2014 will happen by 2015 with looking into intermediary options. Receiving Station: A station will take in septage and remove solids and grit for cost-effective management of lagoons. It is the largest expenditure at \$800,000-1,000,000; \$600,000 is currently in reserves, a \$400,000 reimbursement grant is in process, and the balance of \$265,000 will be asked for on warrant in 2015. There is no deadline on the grant application and further consultation with engineers regarding peak capacity of system is needed to answer the State request to take septage from other towns for an additional 2% funding. Work will continue to refine funding options to have ready for January 8, 2015 financial forum. Sludge removal: 2023 is projected date as Utility Partners deemed it is not a major issue in the near future. The receiving station would also increase the lifespan. As time approaches for clean out, grants will be sought. All grant options also need to have some cost for professional technical writing included. Asset Management: \$15,000 matching grant in process with DES for GIS mapping. Lakes Region Planning Commission has already put in a bid for \$4,800 to do asset mapping for which the grant allows \$10,000. Weston and Sampson will be consulted to do other work including preparing CIP. Also exploring best companies and equipment to be prepared when funding comes through. Offer extended to other town departments for use of the GIS, and all information will be shared. Training is involved and should be coordinated by departments. A field trip to the waste water treatment plant was suggested and will be scheduled upon request for those interested. Other: Town well water quality: According to the State, it passes tests. Future general obligation Bonds: Needed for road projects such as Thompson St. Within the next ten years, more revenue and better planning will help level the funding. Commission is still playing catch-up for lack of infrastructure maintenance over many years ("as the onion peels"). Extension of lines out towards Holderness and Plymouth; will be starting discussions with those towns again. Dam project: Contract with Mr. World includes camera inspection of pipes before and after work. Highland St.: Preference to work on water pressure issues on this road, but it is complicated by the State owning portions of it. Until State deals with drainage issues and Town takes it over, work will not happen. Generators: Thoroughly inspected this spring and not a concern.

Next version of spreadsheet will be more comprehensive and will be updated electronically and forwarded over the next 2 months.

4. Minutes of June 11, 2014: Motion by David to approve as written. Second by Ingrid. All in favor.

5. Calendar: July 16: Town Admin, Library updates and Emergency Management. Committee will then put together spreadsheets. Sept. 10 formulate recommendations. Nov. 19 and Dec. 3, 10 or 17 a subcommittee will work on Powerpoint presentation for January 8 (Budget: Dave; W&S: Eli Badger; BOS, CIP, SAU: TBD)

6. Other: Susan brought up a suggestion given to her about inviting the Trustees of the Trust Funds to come to a meeting to include all aspects of funds for the Town. Steve will extend an invitation.

Next Meeting: July 16, 2014, 6:30 pm at the Fire Station. Steve and Susan will go through all 2013 non-electronic worksheets to be scanned and provided to Ingrid and Kendall.

8:27 pm: Kendall Motioned to Adjourn; second by Dave. All in favor.

Notes by Susan MacLeod