

CIP Committee  
Draft Minutes  
Wednesday, April 15, 2015  
6:30 pm

Meeting called to order at 6:30 pm in the Fire Station Meeting Room

Present: Steve Felton, Susan MacLeod, David Toth; Absent with notice: Ingrid Heidenreich,  
Also present: Paul Branscombe, Town Administrator; Norm DeWolfe, Jim Gleich, Park & Recreation Director; Tim Paquette, DPW Director; Kathleen DeWolfe

**Initial Review with DPW:** Dave created a list of questions and topics, a list of the roads, and a draft equipment replacement schedule (attached) to use for discussion and formulating follow up information.

1. Equipment: forklift: still able to use for now, and will explore getting another used one in the next 5 years (2019) for under \$10,000. Chipper: was submitted in last worksheet; current one purchased from the Electric Dept. in the 1980's and had a major overhaul last year; replacement (\$40,000-50,000) in the next 10 years. The two 6-wheel dump trucks can move to 2017 and 2018; some warranty items on them; One-ton: keep on an 8-year replacement at 2018; Transfer Station Baler: not on list, but not highly used and not to be replaced within the next 10 years. Compactor: 1997 vintage with some issues; needs new plates welded to be good for next 5 years. Backhoe: was a joint purchase with **Electric and Water & Sewer Dept.**, with DPW using it about 70% of the time and doing all maintenance and Electric using it in the winter for snow removal. Need to revisit this arrangement when replacing. Tractor mower: purchased by DPW, W&S and Electric replacement not in the next 10 years. Next step is for DPW Director to get more accurate costs for the 2016 projected needs and how they will be paid for.

Roads: list is sorted with projected year of work with some assigned costs. Mr. Paquette was asked if he agreed with the numbers. He'd used the West St. project numbers and inflation rate should be added and he mentioned that information from W&S for any line replacements should be coordinated. Is Thompson St. is going to be more per linear foot than West St due to its condition? Mr. Paquette is asking Mike Latulippe and others who do the work for an estimate on the scope of work based on condition of base and drainage issues. He should have the estimates for the next meeting. From bottom of Thompson at the monument to the Latulippe shop should not require a rebuild, beyond that to a point just shy of Smith Hill Road will also be included in this phase. Mr. Latulippe will do the work and basecoat, with materials from the Town from capital reserve and Block Grant funds. Water & Sewer needs to do a feasibility study regarding the sewer lines and meeting DES requirements. If lines need to be engineered, the cost and timing will be impacted. It was felt that this phase will not need a bond.

River St.: The section from Rte. 3 to the bottom of Thompson St. is scheduled to be shimmed and overlaid this year using capital reserves. A meeting time will be set up with Ingrid and Steve to work on this with Mr. Paquette. Steve will suggest working with LRPC on a pavement plan which also tie-in with proposed EDA grant by Economic Development Committee.

7:02: Park and Recreation Director, Jim Gleich presented information. Beach: A permit for the sand replenishment has been filled out and Jim will set up a site walk and meet with Dale Keirstead of DES. The Sand replacement is a \$200 permit, and \$.20/sq.ft. for sand and work should be done in June. He will also inquire about reclamation process, how much sand can be relocated and dredging costs. This permit and work is far more costly. He has contacted Richard Gilmore of Squam Docks regarding dredging as they are equipped to do it. The best time for this type of work is in the fall when the beach is less used, there's less traffic, the water level is lowered, and the loons are not impacted. Are there any issues with the wall that need to be addressed in the next ten years? Can ask at this DES meeting about how regularly erosion should be addressed. It was suggested that a meeting with DES include others such as Conservation Commission [Kathleen DeWolfe gave contact information to Mr. Gleich], Town Administrator, Selectman, etc. Jim will get some possible dates. Beach facilities are in good shape and tree trimming is done regularly. The campground has no work above the \$10,000 for general repair and maintenance. Bath house roof repair cost about \$3,000 and heater \$2,000. Some erosion issues will be handled by DPW. The grant for paddleboats did not come through, so other funding will

be pursued. Booster Club: Irving Oil recently replaced the blower on the furnace (circa 1980's), which will need replacing within the next 10 years. Other heating sources, such as ductless AC & heaters are being researched through the NH Coop Rebate Program. Chief Heath inspected the building and found that the basement is pre-wired for smoke detectors, but doesn't have any installed. Mr. Gleich is getting estimates from Mango and 1-2-3-Lock and Key for monitored smoke alarms to put into the budget for next year. The biggest project is still the paving that was submitted last year. The basketball and tennis courts are in good shape, and the play area is getting a new layer of woodchips soon. Replacing the playground equipment should be done with the next 8-9 years, as it is wood and has a limited footprint in which newer structures could be arranged for better use. Other: Two lawn mowers are used on the ball fields, and one should be replaced. Booster Club now equipped with a Bluetooth-ready projector and screen that can be used for meetings as well as movies. Meeting will be set up with liaison Steve Felton.

**Minutes of February 18, 2015:** Steve motioned to approve as written; Dave seconded. All in favor.

**Next Meeting:** Wednesday, April 22, 2015, 6:30 pm at the Fire Station. 6:30: School; 7:00: Electric; 7:30: Water & Sewer

7:43 pm: Adjourned