

**ASHLAND BOARD OF ELECTRIC COMMISSIONERS CIP MEETING MINUTES**

**April 17, 2013  
TOWN OF ASHLAND FIRE STATION  
Main Street  
ASHLAND, NH  
7:00 P.M.**

- MEMBERS PRESENT:** Daniel Vaughn, Kendall L. Hughes & Bobbi Hoerter
- OTHERS PRESENT:** Lee Nichols, Linda Pack, Steve Felton, Jeanette Stewart, Susan McLeod, Anne Abear, Mark Scarano and Members of the Public
- CALL TO ORDER:** Kendall called the Meeting of the Ashland Electric Commission to order at 7:00 P.M.
- MINUTES:** None
- OLD BUSINESS:** None
- NEW BUSINESS:** Steve Felton opened the meeting and gave a summary of the CIP process so everyone would have a better understanding of the information needed.
- Steve went over several changes to the CIP Forms. The criteria will now be any amount over \$10,000.00 and a useful life of 3 years or more. These forms should be completed with as much information as possible including cost backup information, project year needed, and depreciation schedules. Forms should be sent electronically to the committee and Anne Abear is the designated person to work with the Electric Department.
- The Committee needs the information returned by May 20, 2013 and requested the Electric Department attend their meeting at the Fire Station on June 12, 2013.

Kendall Hughes made a motion to recess the meeting and reconvene at the Electric Department Office to discuss the Electric Department Tariff. Seconded by Bobbi Hoerter. Vote was unanimous.

Bobbi made a motion for a moratorium until September 1, 2013 for any type of generation within the Ashland Town Limits with the potential to feed into the Ashland Electric System.

**ADJOURNMENT:**

Bobbi made a motion to adjourn the meeting at 8:22 P.M. Dan seconded the motion. Vote was unanimous.

Respectfully submitted,

Linda A. Pack  
Executive Secretary  
Ashland Electric Department