

ASHLAND BOARD OF ELECTRIC COMMISSIONERS MEETING MINUTES

**February 23, 2016
6 Collins Street
ASHLAND, NH
7:00 P.M.**

MEMBERS PRESENT: Sandra Coleman, David Fucarile & Daniel Vaughn

OTHERS PRESENT: Lee Nichols & Linda Pack

CALL TO ORDER: Sandra Coleman called the Meeting of the Ashland Electric Commission to order at 7:00 P.M.

Pledge of Allegiance

NON-PUBLIC SESSION: None

MINUTES: Dan Vaughn made a motion to approve the Minutes of January 12, 2016 as presented. David Fucarile seconded the motion. Vote was unanimous.

David Fucarile made a motion to approve the Minutes of January 26, 2016 as presented. Sandra Coleman seconded the motion. David - yes, Sandra - yes & Dan - abstained as he was absent at this meeting.

Dan Vaughn made a motion to approve the Minutes of December 22, 2015. David Fucarile seconded the motion. Vote was unanimous.

OLD BUSINESS: Lee advised the Commissioners that the recloser by Rochester Shoe Tree is up but not programmed yet. He has talked to Eaton Corp.. to program it and they will need to use our laptop computer to program the recloser. Training & programming will be free of charge.

Lee went over the assessed value of the property with the Commissioners but he would like to see a current evaluation.

The Safety Glasses that were ordered from Hawkins safety have been received and seem to offer very good protection.

The memo that was received from Richard Samuels the Attorney from McLane, Graf Law Firm was read. They advised the Electric, Water & Sewer Departments that they represent Northern Pass.

Lee advised the Commissioners that he asked SD Myers for a quote to add inhibitor to the Substation Transformers. They advised it would take 2 days to complete and the cost would be \$14,650.00 and come out of Capital Reserves. This, if approved would be done when SD Myers has a job coming up in Vermont and they could combine both jobs to be done while they are in the area. The Commissioners approved the expense and Sandra signed the order.

NEW BUSINESS:

Lee asked the Commissioners to transfer \$50,000. from Capital Reserves - Contractor Expense and place it into Capital Reserves - Substation. Sandra made a motion to transfer \$50,000. Dollars from Capital Reserves - Contractor Expense #1060.07 and place it into #1060.03 Capital Reserves - Substation Expense. Dan seconded the motion. Vote was unanimous.

Discussion regarding purchasing a 2004 International Center Mount 4 x 4 Truck. Lee stated Altec has one for sale and the price quoted was \$48,900. with additional delivery charges. Sandra stated she would like Lee to offer \$48,500. including delivery. Lee will check on the price and give them a call. The Commissioners agreed to sign the Purchase Order.

Lee advised the Infrared Scan of the Lines was completed on the 17th and only one hot spot was detected. This will be taken care of as soon as possible.

Lee stated the national average cost for 1000 kilowatts of power currently is \$137.30 and Ashland Electric is \$138.89 a difference of \$1.59

Lee asked for an increase in the reconnect fee for 3 phase services. Currently the reconnect fee is thirty dollars for single or 3 phase

services. Single Phase can be reconnected with one man with a pickup, but 3 Phase takes a Bucket Truck & 2 men.

Dan Vaughn made a motion to increase the reconnect fee for 3 Phase Service from \$30. to \$100. dollars during working hours and after working hours reconnect fee would be \$150. dollars. David Fucarile seconded the motion. Vote was unanimous.

Linda Pack advised the Commissioners that the Electric Dept. had a serious problem with payroll. She reported that the previous Auditor made a mistake when setting up the retirement reporting and needed to be corrected. Also, since no schooling in payroll is provided it is increasingly difficult to keep up with new changes in tax laws and new employee situations. Linda asked if she could contact BMSI to see how much they would charge to do the Electric Dept. Payroll. The Commissioners agreed to get pricing from them to do payroll.

Payroll Manifest Signed.

ADJOURNMENT:

Sandra Coleman made a motion to adjourn the meeting at 9:55 PM. David Fucarile seconded the motion. Vote was unanimous.

Respectfully submitted

**Linda A. Pack
Ashland Electric Department**