

Ashland Town Library Minutes for February 12, 2013 (Draft)

Those in attendance: Lynn Davis, David Ruell, Alice Staples, Sara Weinberg

The meeting was called to order at 7:09 pm.

Minutes for January 22, 2013 meeting were approved as written.

Director's Report

- Twelve children attended the Valentine's Day Story Time.
- There was another unsanitary incident in the bathroom.
- The old copier was sold for \$50.00. The proceeds from the sale were deposited into the copy fees account.

Treasurer's Report

- As of February 12, 2013 the checking account balance was \$3208.44.
- Other Funds
 - Computer Fund: \$789.81
 - Donations: \$5114.68
 - Patron Fees: \$396.85
 - Copy Fees: \$261.52
- We received our first appropriation from the town in the amount of \$1500.
- The downloadable book fee (\$400.00) has been paid.
- David researched the cost of annual fire extinguisher maintenance. Tri-State appears to have the best price and will be contacted to service the library's fire extinguishers. Sara was advised to ask for the "state" rate.

Old Business

Creating Salary Schedule

- After reviewing salaries throughout the state, it was decided that Sara's salary was equitable to other libraries similar in size and hours of operation. It was noted that the Ashland Town Library's assistant librarian salary is inadequate and will be the focus for improvement.

New Business

Letter from the Scribner Trustees

- After a lengthy discussion about the letter recently received from the Scribner Trustees, we listed points to be included in our response. Alice will work on the letter for the Library Trustees to review.
- On March 4, 2013 some of the Library Trustees will attend the Scribner Trustees' monthly meeting.
- Lynn will contact Kendall Hughes to set up an appointment to view the Scribner Building at the mill complex which is currently for sale.

Our next regularly scheduled meeting will be held on March 19, 2013 at 6:00 pm.

The meeting was adjourned at 8:48 pm.

Respectfully submitted,
Lynn Davis, Secretary