Ashland Town Library
Minutes
February 5, 2014

Trustees Present: Alice Staples, David Ruell, Lynn Davis, Mardean Badger (alternate, non-voting)
Others Present: Sara Weinberg, Library Director

The meeting was called to order at 6:00 pm.

Planning Session for Open Houses at Ashland Historic School, 41 School Street
   Wednesday, March 5, 5:00-7:00 pm
   Saturday, March 8, 10:00 am – 1:00 pm

Signs  Mardean --
   *Circulation Desk  *Children’s Room
   *Computer Room / Office / Study Rooms
   *Main Collection (2) – include list of varied uses/sections
Sara --
   *Directional signs  *Lawn signs  *Election signs

Easels
   David – 1; Historical Society – 2
   Check with Ashland Elementary School

Children’s Room
   “Willow” and information sheets; Story Time -- rug; books

Friends of the Library
   Raffle; Refreshments (food, drinks, paper products); Trash bags

Helium balloons – Lynn

Name tags & plastic holders -- Mardean

Volunteers
   Open Houses; Election Day

Library funds
   Caution on spending library funds for electioneering
   Will check with State Library/Trustees association

Brochure mailing
   EDDM – about 1219 addresses; 17.5 cents each; check details re:size, thickness
   Costs – Postage; Paper; Ink; Stickers
   Folding

Newspapers – Laconia Daily Sun, Record Enterprise, Weirs Times, etc.
   Letter from Trustees – Alice
   Press Release for Open Houses – David
   Article – David

Motion by Alice Staples, second by Lynn Davis – To pay for direct mailing out of donations fund – Passed unanimously

Next Meeting: Our regular monthly meeting will be held on February 25, 2014, at 6:00 pm at the Ashland Town Library.

The meeting was adjourned at 7:30 pm.

Submitted by Mardean Badger