

ASHLAND PLANNING BOARD
MEETING MINUTES
JUNE 5, 2013

Call to Order

Chairman MacLeod called the meeting to order at 7 PM.

Roll Call

Philip Preston, Sue MacLeod, [Alt] Cheryl Cox, Elisabeth Cody, Gordon McCormack Jr.

Absent with notice – Anthony Randall, Frances Newton

Disposition of Minutes

Motion to approve minutes of May 1, 2013 as written – Cody, second – McCormack; vote 4-0-1 [PP]

Motion to approve minutes of May 22, 2013 written – Preston; second – Cody; vote 5-0

Old Business

- The Board reviewed Chapter 8 – Economic Development with the intention of adopting the document as revised after the public hearing. Following review, it was determined that the Board did not have the most updated version. ***No action was taken and will be addressed on July 10, 2013.***
- Mike's Country Kitchen – Mike Bergeron was present to go over the list of requirements that he was given in order to open for business – 1) Fire Inspection – Chief Heath gave permission for the business to move forward [still needs to get a K type fire extinguisher which is on order]; 2) Asbestos Removal – spoke with EPA and PREP and the method of removal was given the okay to move forward; 3) has the building and sign permits; 4) Met with Electric Inspector Butch Smith has complied with the action items; 5) state licensing is in process.

Mr. Bergeron asked if outside sidewalk seating would be allowed. Chairman MacLeod felt that this would fall outside the footprint.

Motion to accept application and waive full site plan as Mike has met all requirements previously required – Cody; second – McCormack Jr.; further discussion was about the dumpster and it was determined that it was not an issue; vote 5-0 in favor or the motion

New Business

- 79 Main Street – Chairman MacLeod had met with Tom Peters regarding renting of his building. He was informed that the Site Plan Regulations required a site plan review if the commercial site has a change in tenants. Mr. Peters sent a letter to the Board with the details of the new renter. The Board discussed the fact that the owner did not follow the procedure of filling out the required application which was verbally stated to him by Chairman MacLeod.

Motion to send letter to Mr. Peters requiring a site plan application be submitted – Cody; second – McCormack; vote 5-0

Other Business

- Members attended the “Economic Development Forum” and Cheryl Cox won a consultation with Jeff Taylor who will attend our June work session.
- Discussed “Wind Power Ordinance” – no action taken

Next meeting June 26, 2013 – 6:30 PM – Ashland Town Office

Motion to adjourn at 8:10 – Preston; second – McCormack; vote 5-0.

Minutes taken by Patricia Tucker