

ASHLAND PLANNING BOARD  
OCTOBER 2, 2013  
7 PM

Call to Order

Roll Call - Present Gordon McCormack Jr., Susan MacLeod, (Alt) Cheryl Cox, Philip Preston, Frances Newton, Liz Cody

Absent with notice – Anthony Randall

Disposition of Minutes

***Motion to approve minutes of September 4, 2013 – Preston; second – McCormack; vote 4-0 in favor***

***Motion to approve minutes of September 25, 2013 – Preston; second – McCormack; vote 4-0 in favor***

Preliminary Conceptual

Northway Bank Subdivision/Site Plan for new retail building  
Location 130 Main Street

Scott Holman and Jen Viarengo represent the applicant –

The proposal is to subdivide the land and a retail store would be built on the new lot. Conceptual plans were provided and the Board discussed landscaping, signage, parking with the representatives. The lot is steep in the rear so a retaining wall is proposed. This property is located in the commercial zone. Setbacks can be met. The project would work off the existing utility poles with underground lines to the building. The project will be ready for the December 4, 2013 meeting.

Other Business

- Rules of Procedure – the Board reviewed the document and OEP will be contacted as to the need to have a public hearing on any amendments; also, it was questioned as to whether reconsideration needed to come from a member who votes yes.
- Master Plan – Mike Izard will help with the writing of the Implementation Chapter
- Chairman MacLeod had a draft wind ordinance and would be emailing it to the members

- Chairman MacLeod said that it was stated that the Planning and Zoning overspent the 2012 budget by over \$7000. This will be reviewed as to why.
- Implementation Chapter Review – the Board continued review of this chapter. Mike Izard from LRPC will be at the October 23 meeting to help with the formatting of the chapter.
- Sue will present the budget to the budget committee; Pat Tucker asked that there be a line for land use clerk suggesting \$4000.

The meeting was declared adjourned at 9:10 PM.

Taken by Patricia Tucker