Town Administrator

Memo

To: Board of Selectmen
From: Paul Branscombe
Cc: Pat Crowell, File
Date: January 5, 2015
Subject: Town Administrator`s report

The Lighting replacement in six Town buildings was completed and we received our rebate cheque from NHEC. We are looking to carry out further energy efficiencies this year.

Asbestos was removed from the attic in the Town Hall which will allow us to concentrate on the weatherproofing aspect of our energy conservation measures.

The Chairman of the BOS and myself were advised that the Town`s Brownfields application was rejected. I have chased Scott Heath the owner of the property at the Mill complex under consideration for the Brownfields grant as we now wish to board up the windows and doors for safety reasons.

Fire Chief Heath has informed me that the FD responded to 40 calls during the month of December. 26 were medical emergencies, 7 fire calls, 6 motor vehicle accidents and 1 service call. The total for the year was 397 calls down from 407 in 2013. Lighting, heating and plumbing issues were taken care of during the month. Six personnel began an EMT class which will run every Tuesday and Saturday through March 20, 2015. The class will be held at our Fire Station and there are 16 individuals from other area Fire Departments participating.

The PW Director has now supplied me with a weekly report for him and his crew which the BOS also sees on a weekly basis. The PWD plowed snow, put salt and sand on roads and sidewalks and hauled snow. They cut limbs, hauled trash, checked roads for pot holes, took scrap metal to junk yard carried out catch basin work and did some cold patch work. Repairs were needed to the Sander, Plows and Wings.

The Parks & Recreation Director said that the After School Program finished up extremely well and during the time that the Booster Club floors were being refinished the Town Library and the School acted as host sites. The 'Kid`s Night out' program was held on December 19th with 15 children in attendance. The next program is scheduled for Friday January 23rd. Apart from the floors being refinished, the Booster Club saw lighting and heating upgrades.

Chief Randall had no time to prepare a report for the PD for the month of December.

The manifest totals are as follows: Payroll & Payroll taxes $15,969.61, Accounts Payable $142,838.98 and Welfare Zero dollars with a total of $158,808.59.

There is no Treasure`s report this evening.

Thank you.