Ashland Water & Sewer Commission Meeting Minutes  
March 7, 2013  Ashland Utilities Office, 6 Collins St.  5:30 P.M. 

5:30 P.M.  Chairman, Robert Boyle Opened Meeting, called roll. 

MEMBERS PRESENT:  Alan Cilley, John Hughes & Robert Boyle 

CALL TO ORDER:  Bob Boyle called the meeting to order at 5:30 PM 

OTHERS PRESENT:  Linda Pack, Rusty Cross and Christine Austin 

MINUTES APPROVED:  John made a motion to approve the minutes of January 17, 2013 as presented. Bob seconded the motion. Vote was unanimous. 

Alan made a motion to approve the minutes of Feb. 7, 2013 as presented. John seconded the motion. Vote was unanimous. 

Bob made a motion to approve the minutes of Feb. 21, 2013 as presented. John seconded the motion. Vote was unanimous. 

OLD BUSINESS:  The missing meter at the Mill Street Property was found and Rusty repaired the wire. They will be billed for use only. 

A new bill from Woodard & Curran was received and Alan stated it was not clear what the bill is for. The meeting with Woodard and Curran had to be postponed due to a scheduling conflict, but John and Alan want Woodard & Curran to be at the next meeting to discuss the two options. 

John made a motion to invite Peter and Scott to the next meeting to discuss the building. Alan seconded the motion. Vote: Alan - yes, John - yes and Bob - no. Motion passes. 

Rusty advised the board that the four water blow-off locations are Carr Ave., Winona Road, the Water Plant and Wastewater Plant. Alan
would like Rusty to do a check to determine how much water is being lost. Rusty can meter the Water Plant and the Wastewater Plant and he will check the other two when weather permits.

**NEW BUSINESS:** Discussion regarding well inspections will cost $475.00 per well. Rusty can schedule for early spring and will try to coordinate with AD Instruments to schedule both at the same time. It has been 3 years since the last inspection was done.

Bob would like something in writing regarding allowing someone other than Utility Partners workers to use Water/Sewer Vehicles.

Bob would like a date to begin working on the Water/Sewer Tariff. John and Alan advised him they will attend a meeting whenever Bob selects a date.

The Commissioners need to check into the new development on Leavitt Hill and River Street. They will discuss this with Rusty.

**NON-PUBLIC SESSION:** At 8:00 P.M. Bob made a motion to go into non-public session according to 91a:3II(e). John seconded the motion: Vote: Join - yes, Alan - no and Bob - yes.

At 8:17 P.M. Bob made a motion to come out of non-public session. John seconded the motion. Vote: Bob - yes, Alan - yes and John - yes.

Bob made a motion to seal the minutes of the non-public session. John seconded the motion. Vote: Bob - yes, John - yes and Alan - no.

**ADJOURN:** Bob made a motion to adjourn the meeting at 8:25 P.M. John seconded the motion. Vote was unanimous.

Respectfully submitted,
Linda A. Pack

[Signature]
Ashland Water & Sewer Dept.