

TOWN OF ASHLAND WATER & SEWER DEPARTMENT

6 COLLINS STREET
ASHLAND, N.H. 03217



PLANT: 968-7193
BUS. OFFICE: 968-4002
PLANT FAX: 968-4012

Ashland Water and Sewer Dept.

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May 7, 2013

**Ashland Water & Sewer Commission Meeting Minutes
May 7, 2013 Ashland Utilities Office, 6 Collins St. 7:00 P.M.**

7:05 P.M. Chairman, Robert Boyle Opened Meeting, called roll.

MEMBERS PRESENT: Alan Cilley, John Hughes & Robert Boyle

CALL TO ORDER: Bob Boyle called the meeting to order at 7:05 PM

OTHERS PRESENT: Linda Pack, Christine Austin, Steve Felton, Eli Badger & Jeanette Stewart

MINUTES APPROVED: John made a motion to approve the minutes of April 16, 2013, April 24, 2013 at 11:00 A.M. and April 24, 2013 at 9:00 A.M. as presented. Alan seconded the motion. Vote was unanimous.

Alan made a motion to table the approval of the minutes of April 17, 2013 until the next meeting. Bob seconded the motion. Vote was unanimous.

Alan made a motion to approve the minutes of May 1, 2013 as presented. John seconded the motion. Vote was unanimous.

OLD BUSINESS: Alan advised the other Commissioners that he met with Steve Felton on Saturday morning to go over the Capital Improvement Plan. He stated the need to go back to Utility Partners for more information from them on several projects. The amount of money necessary for water projects through the year 2020 would cost approximately \$760,000.00 and sewer projects through the year 2023 would cost approximately \$2,146,500.00 Steve Felton stated the list is not complete and the purpose is to help decide where to plan to spend money and on what projects according to their priority. This is just a starting point.

Bob would like to set up a meeting to discuss the capital improvement plan and Alan wants to take it year by year to complete.

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The Emery & Garrett bill was discussed and Jeanette Stewart wanted to know if the Water/Sewer Department would be paying the bill. Alan stated they were not considering paying because the Department was not consulted about a cost involved. Rusty is checking into the issue.

Discussion regarding the search for a person who writes Grants and Bob stated he had been trying to get in touch with Stacey Luke but he was unable to reach her. Jeanette Stewart suggested he try to e-mail her. She also suggested the Commissioners find out what her expertise is because they may need a special type of grant.

The Highway Department has decided to start on the Thompson Street Project in 2014 according to Alan. Bob priced out water piping and a single 20 foot section would cost \$500.50 each.

Jeanette Stewart asked the Commissioners if the Water/Sewer Superintendent position would be full time or part time? She stated she feels this position would interfere with the duties of Utility Partners. Bob stated the position would be a part time position. John stated for the moment this item would be tabled since they did not have anyone for the position, but Bob still wants a supervisor if feasible.

Alan spoke to Barry Gaw on Tuesday when they were taking pressure readings but only briefly.

NEW BUSINESS: NONE

Signing of Accounts Payable Manifest \$627.58 and Payroll Manifest \$656.80

NON-PUBLIC SESSION: None

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ADJOURN: John made a motion to adjourn the meeting at 8:05 P.M.
Alan seconded the motion. Vote was unanimous.

Respectfully submitted,

A handwritten signature in cursive script that reads 'Linda A. Pack'.

Linda A. Pack
Ashland Water & Sewer Dept.