CALL TO ORDER: The meeting was called to order at 7:00 PM.

MEMBERS PRESENT: Members present at the meeting were Eli Badger and Alan Cilley.

OTHERS PRESENT: Members of the public present at the meeting were Jeff Provost, a representative from Weston and Sampson, Christine Cilley, Rusty Cross, Steven Bullard and Paula Hancock.

NEW BUSINESS: Steve Bullard of Utility Partners advised the Commissioners that the wall and window partition were completed at the plant. He reported some wind damage on the roof from the last wind storm and some water seepage and refreezing on the east wall coming from the roof of the plant. Rusty Cross advised that the department is keeping up with the snow shoveling in town and the digging out of all fire hydrants in town.

Jeff Provost from Weston and Sampson discussed at length with the Commissioners a Level of Service statement. This statement regards the level of service and the quality of the water supply in Ashland now and in the future. The Commissioners expressed that they want the best level of product with the present water system the town has. The Commissioners would also like to see the lowest levels of chloride and salt in the town water supply. The Commissioners discussed a number of methods to reduce salts and increase water quality. The Level of Service statement should reflect the improved quality, quantity and reliability of the Ashland water supply and system going forward. The Commissioners will continue the discussion with Weston and Sampson concerning the Level of Service statement.

The Commissioners had a brief discussion with Rusty Cross concerning particulates in the local water. Further discussion on the subject will be taken up at a future meeting.

The Commissioners elected to table the Riverside bid process to a future meeting.
The Commissioners discussed briefly the Water and Sewer Department assuming the Town’s payments on the River Street Bond issue. At this time the Commissioners felt that the Department could not take on these payments. Further discussion is needed. No decision was forthcoming.

The Commissioners discussed the Riverside Drive bid process. Further discussions with the Department of Transportation are needed before meeting with potential bidders for the project.

The Commissioners signed ratepayers letters of increase and letters of notification from the Water and Sewer Department.

**ADJOURNMENT:**

With no other business to come before the Water and Sewer Department Commissioners Alan Cilley made a motion to adjourn. Eli Badger seconded the motion. With two votes in the affirmative the motion passed. The meeting adjourned at 8:15 PM.

Respectfully submitted,
Paula Hancock
For the Ashland Water & Sewer Dept.