

**Ashland Water and Sewer Commission Minutes
October 20, 2015
6 Collins Street
Ashland, NH
7:00 PM**

CALL TO ORDER: Eli Badger called the meeting to order at 7:00 PM.

MEMBERS PRESENT: Members present at the meeting were Eli Badger, Alan Cilley and David Toth.

OTHERS PRESENT: Others present at the meeting were Mardean Badger, Christine Cilley, Fran Newton, Normand DeWolf, Rusty Cross, and Paula Hancock.

NEW BUSINESS: Rusty Cross made his monthly report to the Commissioners from Utility Partners. He advised that they were just about finished completing winter maintenance, shutting down the water supply at the beach as well as shutting off water to seasonal residences. He had heard from the Town that members of the Beach Association had gone October 17-18 to finish some maintenance at the beach. They found that the water had been turned off for the season. Rusty explained that the Water Department shuts water off at the beach right after Columbus Day and this has been their plan for several years. Preparations for the winter season are moving along on schedule.

The Commissioners discussed the recent completion of the Riverside Drive Project. Rusty Cross explained that Nathan had met with Tim Paquette, Department of Public Works and the paving company contracted for the project. The specifications that were given by the paving company to Nathan and Tim Paquette for the sealing of the manhole covers on Riverside Drive were followed exactly. The paving company then paved around the manhole covers. The paving when completed was cracked around the manholes and each manhole was a different height and not uniform. Alan Cilley wanted the minutes to reflect that the Water and Sewer Department had bought the necessary materials for the project to the exact specifications of the paving company. The Water and Sewer Department was not responsible for the resulting uneven manhole covers on Riverside Drive. It was felt that the responsibility lay with the contracted paving company. It was further felt that discussions between the Water and Sewer Department and the paving company needed to take place at the convenience of both parties.

The Commissioners discussed the installation of the new water meters in town. After much discussion the Commissioners would like Rusty Cross to start at the mobile home park in town and read all the meters in the park on November 2. The Commissioners would like the installation of the new water meters to commence on November 3. The installation would coincide with the billing process for the Water Department. The Commissioners felt that the reading of the meters, the installation of the new water meters and the billing process could go forward at the same time. There might be a possible interruption of the billing process, but the Commissioners wanted the installation to go forward as planned and as scheduled.

The Commissioners were advised that a more permanent solution needs to be made concerning the clearing out of grit in the major pipe at the Plant. The last cleaning out of the pipe produced 20 yards of grit that was removed and disposed of in a timely manner. There is a temporary dumping chute in place connecting the pipe directly to the pipes of the collection machine. This is only a temporary fix and a more reliable permanent solution needs to be discussed and implemented. The Commissioners felt that more discussion needed to take place amongst the Commissioners before any decisions on this project could be implemented. A warrant article needs to be drafted for the upcoming Town Meeting. Further discussion of this situation needs to take place.

Alan Cilley advised that the new stairs requested for the Plant were nearing completion and should be installed soon.

David Toth advised the Commissioners that he is meeting with Northern Borders to discuss the recent grant application we submitted for a grant. He is interested in how we might improve our approach for future grant applications to Northern Borders.

The Commissioners were advised that the Thompson Street Project that was scheduled for this year will not be scheduled for this year. This is to give more time for the engineering component of the project to be completed.

Eli Badger advised the Commissioners that he had received a note from Ms. Nesbit concerning the non-receipt of a \$200 check for repairs to her property. He also advised that the paving that had been agreed to would be completed by the end of the month. Alan made a motion that I am in favor of the writing of a check to Ms.

Nesbit however before the check is sent all parties to the agreement need to sign off on it. The motion passed.

ADJOURNMENT:

With nothing more to come before the Commissioners David Toth made a motion to adjourn. Alan Cilley seconded the motion. With three votes in the affirmative the motion passed. The meeting adjourned at 8:00 PM.

Respectfully submitted,
Paula Hancock
For the Ashland Water & Sewer Dept.