

Ashland Water and Sewer Commission Minutes
July 5, 2016
6 Collins Street
Ashland, NH
6:30 PM

- CALL TO ORDER:** Eli Badger called the meeting to order at 6:30 PM.
- MEMBERS PRESENT:** Members present for the meeting were Eli Badger, David Toth and Alan Cilley.
- OTHERS PRESENT:** Other members of the public attending the meeting were Christine Cilley.
- NEW BUSINESS:** The Utility Partners Report was tabled for this meeting. It will be reviewed at the July 19 meeting.
- There was a contract signed with Hoyland and Tanner regarding the Thompson Street Project.
- There was a Letter of Intent written by the Commissioners for an SRF Loan. This loan would be an option for the Commissioners. The loan is contingent on the vote of the town in March 2017. The loan would be for \$18,000/yr. for which Ashland will be forgiven \$9,000. This loan will be a 30 year loan. Ashland meets the threshold for a low income area as determined by the State and the criteria for the loan.
- The Commissioners were in receipt of an email from Novus outlining a revised percentage for the Novus engineering bill. The Commissioners commented that Novus needs to create a better breakdown of the elements of their bill. The Ashland Board of Selectmen has written a letter to Novus that going forward Novus needs to do a better breakdown of their engineering bills for the Town.
- There was no public input at this meeting.
- The Commissioners were in receipt of an email from NH DES with regards to the construction and improvements of the waterline and consequent termination of discharge into Ames Brook. The Department of Environmental Services and the Wastewater Engineering Bureau would like continued communication between the Ashland Water and Sewer Commissioners and DES until October 30, 2016 on the progress of the project.

The Commissioners were in receipt of an email from Tracy Wood from DES regarding the Ashland Wastewater Treatment and Sewer Collection System Operation and Maintenance Plan. DES understands that the Ashland Water and Sewer Department needs more time to complete the plan. DES expects a revised CMOM plan on or before March 31, 2017. In addition they expect the Water and Sewer Department Annual Report for 2016 by March 31, 2016.

ADJOURNMENT: Alan Cilley made a motion to adjourn. David Toth seconded the motion. With three votes in the affirmative the meeting adjourned at 6:40 PM.

Respectfully submitted,
Paula Hancock
For the Ashland Water & Sewer Dept.