

**Ashland Water and Sewer Commission Minutes  
September 6, 2016  
6 Collins Street  
Ashland, NH  
6:30 PM**

**CALL TO ORDER:** Eli Badger called the meeting to order at 7:00 PM

**MEMBERS PRESENT:** Members present for the meeting were Alan Cilley, David Toth and Eli Badger.

**OTHERS PRESENT:** Others present for the meeting were Christine Cilley and Rusty Cross

**PUBLIC HEARING:** The Water and Sewer Commissioners attended the Ashland Board of Selectmen meeting on Tuesday September 6, 2016 at 6:30 PM at the Ashland Fire Station. A Public Hearing was opened at 6:30 by Fran Newton regarding the Northern Borders Matching Grant received by the Water and Sewer Department in the amount of \$250,000. Eli Badger, Chair of the Water and Sewer Commission, addressed the Select Board concerning the Matching Grant. Mr. Badger assured the Select Board that the Water and Sewer Department had \$429,000 residing in a separate bank account specifically earmarked for the Septage Receiving Station Project for which the grant was requested.

The purpose of the grant is to make the Septage Receiving Station safer and more capable of increasing the number of solids the Septage Receiving Station is able to separate from the waste brought in by local haulers. This added capacity will increase the life of the lagoons at the Station.

Any grant monies that remain after the completion of the Septage Receiving Station Project will be used to fund the upgrade of the water and sewer infrastructure on the periphery of the LW Packard building. As new owners bring new businesses to the site the upgraded infrastructure will enable them to hook-up their business water and sewer more easily to the town systems.

With no further questions from the Select Board and with congratulations to the Commissioners on receiving the grant, the Public Hearing was closed at 6:40 PM.

The Water and Sewer Commissioners reconvened at their office at 6 Collins Street for their own monthly meeting which commenced at 7 PM.

**CALL TO ORDER:**

Eli Badger called the meeting to order at 7 PM.

**MEMBERS PRESENT:**

Members present for the meeting were Alan Cilley, David Toth and Eli Badger.

**OTHERS PRESENT:**

Others present for the meeting were Christine Cilley and Rusty Cross.

**NEW BUSINESS:**

Rusty Cross distributed the monthly Utility Partners report to the Commissioners. Rusty distributed a copy of the Inspection Report for the Septage Receiving Station. It reported that there were no deficiencies at the plant at this time. It was signed by Tracy Wood. Rusty reported that one of the grinders at the plant ceased functioning over the Labor Day Weekend. With some assistance he was able to replace the defective grinder. It is presently functioning at full capacity. Utility Partners is in the midst of its yearly winter maintenance. There has been one new hook-up at the Leavitt Hill development. Rusty continues to work on the residential and seasonal meter reading project.

Rusty advised he needs to contact an electrician to properly install a new pump at the Septage Receiving Station.

Michael Ciance has been contacted about the Winona Road Project. He has advised that he is working on the technical drawings for the project. He expects to send them to the Commissioners shortly. The Commissioners fully expect to complete the Winona Road Project this calendar year. The Commissioners need to contact the Department of Transportation concerning digging up Winona Road sufficiently to complete the project. The Commissioners have been told they have an October 30 deadline to complete the project.

The Commissioners advised that they expect an electrician to come and put in electrical outlets and a switch in the 6 Collins Street location. They also expect to be able to sheet rock and paint the first floor of the building at 6 Collins Street shortly.

The Commissioners advised that they have a contract drawn up for LRPC to be the grant administrator for the Northern Borders

Matching Grant recently received by the department. The cost for the administration will be \$7,000 which is covered in the amount of the original grant. Alan Cilley made a motion: To proceed with LRPC as the grant administrator for the Water and Sewer Department Septage Receiving Station Project. David Toth seconded the motion. With three votes in the affirmative the motion passed.

David Toth has drafted a letter to the Budget Committee answering the questions posed by the Committee. It was decided that the letter and the answers to the questions needed more discussion. The Commissioners will further discuss the answers to the Budget Committee's questions at their weekly work session.

**ADJOURNMENT:**

David Toth made a motion to adjourn. Alan Cilley seconded the motion. With three votes in the affirmative the meeting adjourned at 7:20 PM

Respectfully submitted,  
Paula Hancock  
For the Ashland Water & Sewer Dept.