

Ashland Water and Sewer Commission Draft Minutes
June 6, 2017
6 Collins Street, Ashland, NH
6:30 PM

CALL TO ORDER: The meeting was called to order at 6:30 PM by David Toth, Chair.

MEMBERS PRESENT: Members present were David Toth, Alan Cilley and Ernie Paquette

OTHERS PRESENT: Others present for the meeting were Christine Cilley, Rusty Cross, Sherry Downing and Tejasinha Sivalingam

NEW BUSINESS: David Toth announced that Ernie Paquette has been appointed and agreed to serve as the third member of the Water and Sewer Commission.

The review of the minutes from the May 16 meeting were tabled for this meeting and will be reviewed at their next scheduled meeting.

Rusty Cross distributed the Utility Partners monthly report to the Commissioners. Rusty reported that the distance from Winona Road from Brunt Street to Avery Street is 1,100 feet. This measurement was needed to estimate the cost of replacement for an SRF loan. Rusty also said that Winona Road he has the parts for paving later this season and that he is prepared to order parts for paving River Street pending BOS approval of the project. Rusty provided Jim Terabassi with O&M Manuals for equipment. Dean has finished installing all the doors at the WWTP. Painting of the interior will be completed soon. The GIS training has been scheduled for Friday, June 9 beginning at 9 AM. The material has arrived for the training.

Dave Tot announced that a Leak Detection Grant available to pay from NHDES. Rusty will fill out the application. Granite State Water Company has assisted the department in the past and may return this year.

Dave Toth announced that the BOS voted against a request by the Electric Department to reopen contracat negotiations. Alan will ask Donna of Reera and Company to attend the Work Session on June 14th to discuss changes to the

accounting system. Patrick Mohan of Melanson & Heath will also present to discuss the draft audit.

On Wednesday, June 7 the Commissioners will meet with Tom Schwartz of Woodard and Curran and Richard Russell, representative from Huber, to discuss equipment for the septage receiving station and the flume. Rusty advised that the cost of the Huber ROFAS unit is \$270,000. The grit removal system will cost \$198,000.

The Commissioners discussed briefly the need to review the job description for Ann Sullivan. The Commissioners tabled any further discussion until Ernie Paquette has had a chance to review the description.

Linda Guyotte has applied for a department debit card.

Rusty said that the fire hydrant on Mill St. and another hydrant around the corner are out of service and are scheduled for replacement. The street has a working fire hydrant available in case of fire.

David Toth citing RSA 91:A, column 3, II (l)
Consideration of legal advice provided by legal counsel, either in writing or orally, to one or more members of the public body, even where legal counsel is not present.
Alan made a motion to go into non-public session. Ernie Paquette seconded the motion. The Commissioners went into non-public session at 6:55 PM.

The commissioners reconvened the public meeting at 7:22 and announced their decision to seal the minutes of the non-public session because it was determined that the divulgence of this information likely would render a proposed action ineffective.

A motion to adjourn was made by Alan Cilley and seconded by Ernie Paquette. The meeting was adjourned at 7:30 p.m

Respectfully submitted,
Paula Hancock
For the Ashland Water & Sewer Dept.