

**Ashland Water & Sewer Commission Meeting Minutes
June 12, 2012 Ashland Utilities Office, 6 Collins St. 6:30 P.M.**

6:30 P.M. Chairman, Robert Boyle Opened Meeting, called roll.

MEMBERS PRESENT: Mr. Alan Cilley, Mr. John Hughes & Mr. Robert Boyle

CALL TO ORDER: Bob Boyle called the meeting to order at 5:30 PM

OTHERS PRESENT: Linda Pack & Christine Austin

NEW BUSINESS: Bob Boyle stated that the date listed on the third page of the proposal was not a reasonable date and should be changed. Alan Cilley made a motion to make June 29, 2012 the date for the proposals to be returned. John Hughes seconded the motion. Vote was unanimous.

Alan Cilley made a motion to select the five Pre-Qualified Consulting Engineers recommended by the Department of Environmental Services to send the proposals to. (Dubois & King Inc., Hoyle Tanner & Associates Inc., Underwood Engineers Inc., Woodard & Curran Inc., & Wright Pierce) John Hughes seconded the motion. Vote was unanimous

The Commissioners want to add an additional statement to the proposal. "The Town of Ashland Water/Sewer Commissioners reserves the right to reject any and all bids."

The Ashland Electric Commissioners proposed charging \$.38 cents per meter or approximately \$2280.00 per year (depending on the number of meters) for reading the Water & Sewer meters beginning in October. Mr. Nichols would like an answer after the Water/Sewer Commissioners have a chance to discuss the issue at the June 21, 2012 Water/Sewer Meeting. The Commissioners agreed to have an answer by then.

ADJOURN: Alan Cilley made a motion to adjourn the meeting at 6:55 P.M. & reconvene at 7:00 P.M. at the Electric Department meeting. John Hughes seconded the motion. Vote was unanimous. The Water/Sewer Commissioners left the Electric Department meeting as soon as the discussion regarding charging for reading meters was concluded. 7:25 P.M.

Respectfully submitted,

Linda A. Pack
Ashland Water & Sewer Dept.